

**RESOLUTION NO. 2016-25**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK AUTHORIZING AND APPROVING ELIMINATION OF TWO TEMPORARY, HOURLY PART-TIME OFFICE ASSISTANT POSITIONS AND ADDITION OF TWO TEMPORARY, HOURLY PART-TIME PUBLIC SAFETY RECORDS CLERK POSITIONS IN THE PUBLIC SAFETY DEPARTMENT**

**WHEREAS**, the Public Safety Department has been utilizing temporary, hourly part-time Office Assistants to perform a limited scope of duties in the Records Bureau which makes it very difficult to conduct cross-training and creates operational issues; and

**WHEREAS**, the Department's goal is to have each line level employee classified as a Public Safety Records Clerk to ensure the effective delivery of public services; and

**WHEREAS**, staff recommends that the City Council adopt a resolution eliminating the two temporary, hourly part-time Office Assistant positions and adding two temporary, hourly part-time Public Safety Records Clerk positions.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Rohnert Park that it does hereby approve Elimination of Two Temporary, Hourly Part-Time Office Assistant Positions and Addition of Two Temporary, Hourly Part-Time Public Safety Records Clerks in the Public Safety Department.

**BE IT FURTHER RESOLVED** that the City Manager is hereby directed to execute documents pertaining to same for and on behalf of the City of Rohnert Park.

**DULY AND REGULARLY ADOPTED** this 22nd day of March, 2016.

**CITY OF ROHNERT PARK**

  
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Gina Belforte, Mayor

**ATTEST:**

  
JoAnne M. Buergler, City Clerk

AHANOTU: Aye CALLINAN: Aye STAFFORD: Aye MACKENZIE: Aye BELFORTE: Aye

AYES: ( 5 ) NOES: ( 0 ) ABSENT: ( 0 ) ABSTAIN: ( 0 )