

RESOLUTION NO. 2015-156

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT
PARK AUTHORIZING AND APPROVING THE CITY OF ROHNERT PARK
CURRENT PAY RATES AND RANGES REVISED SEPTEMBER 11, 2015
AND JOB DESCRIPTIONS AND SALARY RANGES FOR THE
PLANNING MANAGER AND BUILDING OFFICIAL POSITIONS**

WHEREAS, the California Public Employees' Retirement Law, at Section 570.5 of the California Code of Regulations Title 2, requires the City of Rohnert Park to publish the City's Current Pay Rates and Ranges on the City's internet site and the City Council to approve the Pay Rates and Ranges in its entirety each time a modification is made; and

WHEREAS, the City Council previously approved the City Pay Rates and Ranges document dated August 3, 2015 on August 25, 2015 pursuant to Resolution No. 2015-136 and several positions have been subsequently approved and/or require updating; and

WHEREAS, Staff recommends that the City Council adopt the updated City Pay Rates and Ranges document revised September 11, 2015 attached hereto as Exhibit A; and

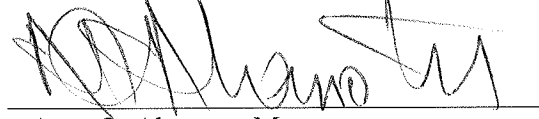
WHEREAS, Staff recommends approval of the job descriptions and salary ranges for the Planning Manager and Building Official positions attached hereto as Exhibits B and C.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rohnert Park that it does hereby authorize and approve the City of Rohnert Park Current Pay Rates and Ranges revised September 11, 2015 attached hereto as Exhibit A, and the job descriptions and salary ranges for the Planning Manager and Building Official positions attached hereto as Exhibits B and C.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to execute documents pertaining to same for and on behalf of the City of Rohnert Park.

DULY AND REGULARLY ADOPTED this 22nd day of September, 2015.

CITY OF ROHNERT PARK



Amy O. Ahanotu, Mayor

ATTEST:



JoAnne M. Buerger, City Clerk

Attachments: Exhibits A-C

CALLINAN: Aye MACKENZIE: Aye STAFFORD: Absent BELFORTE: Aye AHANOTU: Aye

AYES: (4) NOES: (0) ABSENT: (1) ABSTAIN: (0)

Exhibit A



**CITY OF ROHNERT PARK
CURRENT PAY
RATES & RANGES**
Revised September 11, 2015

CITY OF ROHNERT PARK - PAY RATES AND RANGES
Management Unit (Unrepresented)

N/R	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
City Council (COUN)	N/A			\$189.77	\$411.16	

N/R	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
City Manager (CMGR) (By Employment Contract)	N/A				\$15,750	\$189,000

RANGE 105	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Director of Public Safety (SDIR) (By Employment Contract)	N/A				\$13,864	\$166,366

RANGE 103	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Assistant City Manager (ACM) (By Employment Contract)	M	1	\$61.48	\$4,918.62	\$10,657	\$127,884
		2	\$64.56	\$5,164.62	\$11,190	\$134,280
		3	\$67.79	\$5,423.08	\$11,750	\$141,000
		4	\$71.18	\$5,694.00	\$12,337	\$148,044
		5	\$74.73	\$5,978.77	\$12,954	\$155,448

RANGE 100	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Director of Public Works and Community Services (PWCS)	M	1	\$53.94	\$4,315.38	\$9,350	\$112,200
		2	\$56.64	\$4,530.92	\$9,817	\$117,804
Director of Development Services (DODS)		3	\$59.47	\$4,757.54	\$10,308	\$123,696
		4	\$62.44	\$4,995.23	\$10,823	\$129,876
		5	\$65.56	\$5,244.92	\$11,364	\$136,368

RANGE 98	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Finance Director/City Treasurer (FDIR)	M	1	\$51.96	\$4,157.08	\$9,007	\$108,084
City Engineer (CENG)		2	\$54.56	\$4,364.77	\$9,457	\$113,484
Development Services Manager (DSMG)		3	\$57.29	\$4,583.08	\$9,930	\$119,160
Human Resources Director (HRDIR)		4	\$60.16	\$4,812.46	\$10,427	\$125,124
		5	\$63.16	\$5,052.92	\$10,948	\$131,376

RANGE 94	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Deputy City Engineer (DCENG)	M	1	\$42.85	\$3,427.85	\$7,427	\$89,124
City Clerk (CCLERK)		2	\$44.99	\$3,599.08	\$7,798	\$93,576
Technical Services Commander (TSCMDR)		3	\$47.24	\$3,779.08	\$8,188	\$98,256
Public Works Operations Manager (PWOM)		4	\$49.60	\$3,967.85	\$8,597	\$103,164
Planning Manager (PLMG)		5	\$52.08	\$4,166.31	\$9,027	\$108,324

RANGE 90	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Utility Billing and Revenue Manager (UBRM)	M	1	\$35.07	\$2,805.23	\$6,078	\$72,936
		2	\$36.82	\$2,945.54	\$6,382	\$76,584
		3	\$38.66	\$3,092.77	\$6,701	\$80,412
		4	\$40.59	\$3,247.38	\$7,036	\$84,432
		5	\$42.62	\$3,409.85	\$7,388	\$88,656

Rohnert Park Public Safety Managers' Association (RPPSMA)

RANGE 95	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
P.S. Commander (PSCMDR)	P	1	\$47.25	\$3,780.00	\$8,190	\$98,280
		2	\$49.61	\$3,968.77	\$8,599	\$103,188
		3	\$52.09	\$4,167.23	\$9,029	\$108,348
		4	\$54.69	\$4,375.38	\$9,480	\$113,760
		5	\$57.43	\$4,594.15	\$9,954	\$119,448

CITY OF ROHNERT PARK - PAY RATES AND RANGES
Confidential Unit (Unrepresented)

RANGE 70-CF	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Human Resources Technician Trainee (HRTT)	X	1	\$17.35	\$1,387.85	\$3,007	\$36,084
		2	\$18.21	\$1,457.08	\$3,157	\$37,884
		3	\$19.13	\$1,530.00	\$3,315	\$39,780
		4	\$20.08	\$1,606.62	\$3,481	\$41,772
		5	\$21.09	\$1,686.92	\$3,655	\$43,860
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RANGE 72-CF	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Secretary II (SE2A)	X	1	\$22.68	\$1,814.77	\$3,932	\$47,184
Human Resources Technician (HRT)		2	\$23.82	\$1,905.69	\$4,129	\$49,548
		3	\$25.01	\$2,000.77	\$4,335	\$52,020
		4	\$26.26	\$2,100.92	\$4,552	\$54,624
		5	\$27.58	\$2,206.15	\$4,780	\$57,360
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RANGE 74-CF	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Administrative Assistant - Confidential (AACU)	X	1	\$23.74	\$1,899.23	\$4,115	\$49,380
		2	\$24.93	\$1,994.31	\$4,321	\$51,852
		3	\$26.18	\$2,094.00	\$4,537	\$54,444
		4	\$27.48	\$2,198.77	\$4,764	\$57,168
		5	\$28.86	\$2,308.62	\$5,002	\$60,024
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RANGE 76-CF	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Payroll/Fiscal Specialist (PFS)	X	1	\$25.02	\$2,001.23	\$4,336	\$52,032
		2	\$26.27	\$2,101.38	\$4,553	\$54,636
		3	\$27.58	\$2,206.62	\$4,781	\$57,372
		4	\$28.96	\$2,316.92	\$5,020	\$60,240
		5	\$30.41	\$2,432.77	\$5,271	\$63,252
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RANGE 78-CF	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Deputy City Clerk (DCC)	X	1	\$26.26	\$2,100.92	\$4,552	\$54,624
		2	\$27.58	\$2,206.15	\$4,780	\$57,360
		3	\$28.96	\$2,316.46	\$5,019	\$60,228
		4	\$30.40	\$2,432.31	\$5,270	\$63,240
		5	\$31.93	\$2,554.15	\$5,534	\$66,408
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RANGE 80-CF	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Executive Assistant to the City Manager (EACM)	X	1	\$28.26	\$2,261.08	\$4,899	\$58,788
		2	\$29.68	\$2,374.15	\$5,144	\$61,728
		3	\$31.16	\$2,492.77	\$5,401	\$64,812
		4	\$32.72	\$2,617.38	\$5,671	\$68,052
		5	\$34.36	\$2,748.46	\$5,955	\$71,460
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RANGE 84-CF	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Human Resources Analyst (HRA)	X	1	\$31.16	\$2,492.77	\$5,401	\$64,812
		2	\$32.72	\$2,617.38	\$5,671	\$68,052
		3	\$34.36	\$2,748.46	\$5,955	\$71,460
		4	\$36.08	\$2,886.00	\$6,253	\$75,036
		5	\$37.88	\$3,030.46	\$6,566	\$78,792
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RANGE 92-CF	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Supervising Accountant (SUPAC)	X	1	\$36.03	\$2,882.77	\$6,246	\$74,952
		2	\$37.83	\$3,026.77	\$6,558	\$78,696
		3	\$39.73	\$3,178.15	\$6,886	\$82,632
		4	\$41.71	\$3,336.92	\$7,230	\$86,760
		5	\$43.80	\$3,504.00	\$7,592	\$91,104

CITY OF ROHNERT PARK - PAY RATES AND RANGES
Confidential Unit (Unrepresented)

RANGE 94-CF	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Senior Analyst (SRAN)	X	1	\$38.41	\$3,072.46	\$6,657	\$79,884
		2	\$40.33	\$3,226.15	\$6,990	\$83,880
		3	\$42.35	\$3,387.69	\$7,340	\$88,080
		4	\$44.46	\$3,557.08	\$7,707	\$92,484
		5	\$46.69	\$3,735.23	\$8,093	\$97,116

CITY OF ROHNERT PARK - PAY RATES AND RANGES
Rohnert Park Employees' Association (RPEA)

RANGE 61	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Office Assistant I (OA1)	X	1	\$17.35	\$1,387.85	\$3,007	\$36,084
		2	\$18.21	\$1,457.08	\$3,157	\$37,884
		3	\$19.13	\$1,530.00	\$3,315	\$39,780
		4	\$20.08	\$1,606.62	\$3,481	\$41,772
		5	\$21.09	\$1,686.92	\$3,655	\$43,860
RANGE 63	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Animal Health Technician (AHT)	X	1	\$18.21	\$1,457.08	\$3,157	\$37,884
		2	\$19.13	\$1,530.00	\$3,315	\$39,780
		3	\$20.08	\$1,606.62	\$3,481	\$41,772
		4	\$21.09	\$1,686.92	\$3,655	\$43,860
		5	\$22.14	\$1,771.38	\$3,838	\$46,056
RANGE 64	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Office Assistant II (OA2)	X	1	\$18.60	\$1,488.00	\$3,224	\$38,688
Community Services Program Coordinator (CSPC)		2	\$19.53	\$1,562.31	\$3,385	\$40,620
Public Safety Records Clerk (PSRC)		3	\$20.50	\$1,640.31	\$3,554	\$42,648
Reg PT Office Assistant II (OA2P)		4	\$21.53	\$1,722.46	\$3,732	\$44,784
		5	\$22.61	\$1,808.77	\$3,919	\$47,028
RANGE 66	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Accounting Specialist I/II – Level I (ASP1)	X	1	\$19.53	\$1,562.31	\$3,385	\$40,620
		2	\$20.50	\$1,640.31	\$3,554	\$42,648
		3	\$21.53	\$1,722.46	\$3,732	\$44,784
		4	\$22.61	\$1,808.77	\$3,919	\$47,028
		5	\$23.74	\$1,899.23	\$4,115	\$49,380
RANGE 68	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Secretary I (SEC1)	X	1	\$20.50	\$1,640.31	\$3,554	\$42,648
		2	\$21.53	\$1,722.46	\$3,732	\$44,784
		3	\$22.61	\$1,808.77	\$3,919	\$47,028
		4	\$23.74	\$1,899.23	\$4,115	\$49,380
		5	\$24.93	\$1,994.31	\$4,321	\$51,852
RANGE 70	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Technical Director (TECH)	X	1	\$21.53	\$1,722.46	\$3,732	\$44,784
Accounting Specialist I/II – Level II (ASP2)		2	\$22.61	\$1,808.77	\$3,919	\$47,028
		3	\$23.74	\$1,899.23	\$4,115	\$49,380
		4	\$24.93	\$1,994.31	\$4,321	\$51,852
		5	\$26.18	\$2,094.00	\$4,537	\$54,444
RANGE 72	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Public Safety Records Technician (PSRE)	X	1	\$22.61	\$1,808.77	\$3,919	\$47,028
Secretary II (SEC2)		2	\$23.74	\$1,899.23	\$4,115	\$49,380
		3	\$24.93	\$1,994.31	\$4,321	\$51,852
		4	\$26.18	\$2,094.00	\$4,537	\$54,444
		5	\$27.48	\$2,198.77	\$4,764	\$57,168
RANGE 74	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Community Services Specialist (CSSP)	X	1	\$23.74	\$1,899.23	\$4,115	\$49,380
Community Development Assistant (SEC5)		2	\$24.93	\$1,994.31	\$4,321	\$51,852
Administrative Assistant (AABS)		3	\$26.18	\$2,094.00	\$4,537	\$54,444
Information Systems Technician I (IST1)		4	\$27.48	\$2,198.77	\$4,764	\$57,168
		5	\$28.86	\$2,308.62	\$5,002	\$60,024

CITY OF ROHNERT PARK - PAY RATES AND RANGES
Rohnert Park Employees' Association (RPEA)

RANGE 76	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Property Technician (PRPT)	X	1	\$25.02	\$2,001.23	\$4,336	\$52,032
		2	\$26.27	\$2,101.38	\$4,553	\$54,636
		3	\$27.58	\$2,206.62	\$4,781	\$57,372
		4	\$28.96	\$2,316.92	\$5,020	\$60,240
		5	\$30.41	\$2,432.77	\$5,271	\$63,252
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RANGE 78	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Information Systems Technician II (IST2)	X	1	\$26.18	\$2,094.00	\$4,537	\$54,444
		2	\$27.49	\$2,198.92	\$4,764	\$57,172
		3	\$28.86	\$2,308.77	\$5,002	\$60,028
		4	\$30.30	\$2,424.00	\$5,252	\$63,024
		5	\$31.82	\$2,545.38	\$5,515	\$66,180
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RANGE 81	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Theatre Manager (THMG)	X	1	\$28.25	\$2,260.15	\$4,897	\$58,764
Administrative Secretary (ASEC)		2	\$29.67	\$2,373.23	\$5,142	\$61,704
Community Services Supervisor (CSSV)		3	\$31.15	\$2,491.85	\$5,399	\$64,788
Purchasing Agent (PAGT)		4	\$32.71	\$2,616.46	\$5,669	\$68,028
Animal Shelter Supervisor (ALSS)		5	\$34.34	\$2,747.08	\$5,952	\$71,424
Records Supervisor (RCSU)						
Code Compliance Officer (CCO)						
Crime Analyst (CRA)						
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RANGE 83	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Senior Engineering Technician (SRET)	X	1	\$29.66	\$2,372.77	\$5,141	\$61,692
Public Works Inspector (PWIN)		2	\$31.14	\$2,491.38	\$5,398	\$64,776
		3	\$32.70	\$2,616.00	\$5,668	\$68,016
		4	\$34.33	\$2,746.62	\$5,951	\$71,412
		5	\$36.05	\$2,884.15	\$6,249	\$74,988
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RANGE 85	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Building Inspector (BLDI)	X	1	\$31.15	\$2,491.85	\$5,399	\$64,788
Project Coordinator (PJC)		2	\$32.71	\$2,616.46	\$5,669	\$68,028
Environmental Coordinator (EVC)		3	\$34.34	\$2,747.08	\$5,952	\$71,424
		4	\$36.06	\$2,884.62	\$6,250	\$75,000
		5	\$37.86	\$3,028.62	\$6,562	\$78,744
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RANGE 87	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Deputy Chief Building Official (DCBO)	X	1	\$32.71	\$2,616.46	\$5,669	\$68,028
Accountant/Auditor (AAUD)		2	\$34.34	\$2,747.08	\$5,952	\$71,424
Management Analyst (MANA)		3	\$36.06	\$2,884.62	\$6,250	\$75,000
Accountant (ACCT)		4	\$37.86	\$3,028.62	\$6,562	\$78,744
		5	\$39.75	\$3,180.00	\$6,890	\$82,680
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RANGE 89	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Information Systems Operations Manager (ISOM)	X	1	\$34.34	\$2,747.08	\$5,952	\$71,424
		2	\$36.06	\$2,884.62	\$6,250	\$75,000
		3	\$37.86	\$3,028.62	\$6,562	\$78,744
		4	\$39.75	\$3,180.00	\$6,890	\$82,680
		5	\$41.73	\$3,338.77	\$7,234	\$86,808

CITY OF ROHNERT PARK - PAY RATES AND RANGES

Rohnert Park Employees' Association (RPEA)

RANGE 92	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Community Services Manager (CSMG)	X	1	\$36.03	\$2,882.77	\$6,246	\$74,952
Planner III (PLNR3)		2	\$37.83	\$3,026.77	\$6,558	\$78,696
		3	\$39.73	\$3,178.15	\$6,886	\$82,632
		4	\$41.71	\$3,336.92	\$7,230	\$86,760
		5	\$43.80	\$3,504.00	\$7,592	\$91,104
RANGE 94	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Building Official (BDBO)	X	1	\$38.76	\$3,101.08	\$6,719	\$80,628
		2	\$40.70	\$3,256.15	\$7,055	\$84,660
		3	\$42.74	\$3,419.08	\$7,408	\$88,896
		4	\$44.87	\$3,589.85	\$7,778	\$93,336
		5	\$47.12	\$3,769.38	\$8,167	\$98,004

CITY OF ROHNERT PARK - PAY RATES AND RANGES
Service Employees' International Union (SEIU - Local 1021) - Maintenance Workers

RANGE 52W	STEP	Hourly	Biweekly	Monthly	Annually
Maintenance Worker Trainee (MWT)	1	\$14.60	\$1,167.69	\$2,530	\$30,360
	2	\$15.33	\$1,226.31	\$2,657	\$31,884
	3	\$16.10	\$1,287.69	\$2,790	\$33,480
	4	\$16.90	\$1,352.31	\$2,930	\$35,160
	5	\$17.75	\$1,420.15	\$3,077	\$36,924
RANGE 60W	STEP	Hourly	Biweekly	Monthly	Annually
Landscape Maintenance Worker (LMW)	1	\$17.35	\$1,387.85	\$3,007	\$36,084
	2	\$18.21	\$1,457.08	\$3,157	\$37,884
	3	\$19.13	\$1,530.00	\$3,315	\$39,780
	4	\$20.08	\$1,606.62	\$3,481	\$41,772
	5	\$21.09	\$1,686.92	\$3,655	\$43,860
RANGE 64W	STEP	Hourly	Biweekly	Monthly	Annually
Meter Technician (PWMT)	1	\$19.00	\$1,520.31	\$3,294	\$39,528
	2	\$19.96	\$1,596.46	\$3,459	\$41,508
	3	\$20.95	\$1,676.31	\$3,632	\$43,584
	4	\$22.00	\$1,760.31	\$3,814	\$45,768
	5	\$23.11	\$1,848.46	\$4,005	\$48,060
RANGE 70W	STEP	Hourly	Biweekly	Monthly	Annually
Maintenance Worker I (MW1)	1	\$23.25	\$1,860.00	\$4,030	\$48,360
	2	\$24.42	\$1,953.23	\$4,232	\$50,784
	3	\$25.64	\$2,051.08	\$4,444	\$53,328
	4	\$26.92	\$2,153.54	\$4,666	\$55,992
	5	\$28.26	\$2,261.08	\$4,899	\$58,788
RANGE 74W	STEP	Hourly	Biweekly	Monthly	Annually
Maintenance Worker II (MW2) Fleet Mechanic (FMEC)	1	\$25.66	\$2,052.92	\$4,448	\$53,376
	2	\$26.94	\$2,155.38	\$4,670	\$56,040
	3	\$28.29	\$2,262.92	\$4,903	\$58,836
	4	\$29.70	\$2,376.00	\$5,148	\$61,776
	5	\$31.18	\$2,494.62	\$5,405	\$64,860
	*6	\$32.73	\$2,618.38	\$5,673	\$68,078
RANGE 78W	STEP	Hourly	Biweekly	Monthly	Annually
Electrician (ELEC)	1	\$28.21	\$2,256.46	\$4,889	\$58,668
	2	\$29.61	\$2,369.08	\$5,133	\$61,596
	3	\$31.10	\$2,487.69	\$5,390	\$64,680
	4	\$32.65	\$2,611.85	\$5,659	\$67,908
	5	\$34.28	\$2,742.46	\$5,942	\$71,304
RANGE 79W	STEP	Hourly	Biweekly	Monthly	Annually
Fleet Services Supervisor (FSS) Arborist (ARB) Supervising Maintenance Worker (SMW)	1	\$28.92	\$2,313.69	\$5,013	\$60,156
	2	\$30.37	\$2,429.54	\$5,264	\$63,168
	3	\$31.89	\$2,550.92	\$5,527	\$66,324
	4	\$33.48	\$2,678.31	\$5,803	\$69,636
	5	\$35.15	\$2,812.15	\$6,093	\$73,116
RANGE 83W	STEP	Hourly	Biweekly	Monthly	Annually
Utilities Services Supervisor (PWUSS) General Services Supervisor (GSSR)	1	\$31.88	\$2,550.00	\$5,525	\$66,300
	2	\$33.47	\$2,677.38	\$5,801	\$69,612
	3	\$35.14	\$2,811.23	\$6,091	\$73,092
	4	\$36.90	\$2,952.00	\$6,396	\$76,752
	5	\$38.75	\$3,099.69	\$6,716	\$80,592

*Inactive salary step; acting pay previously incorporated into base salary

CITY OF ROHNERT PARK - PAY RATES AND RANGES
Rohnert Park Public Safety Officers' Association (RPPSOA)

RANGE 68	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Public Safety Dispatcher (PSD)	XD	1	\$24.43	\$1,954.62	\$4,235	\$50,820
		2	\$25.65	\$2,052.00	\$4,446	\$53,352
		3	\$26.92	\$2,153.54	\$4,666	\$55,992
		4	\$28.25	\$2,260.15	\$4,897	\$58,764
		5	\$29.65	\$2,372.31	\$5,140	\$61,680
PT Public Safety Dispatcher (PTD) - Hourly		1	\$23.21			
		2	\$24.37			
		3	\$25.57			
		4	\$26.84			
		5	\$28.17			
		*6	\$29.58			
RANGE 69	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Community Services Officer (CSO)	S-CSO	1	\$22.40	\$1,791.69	\$3,882	\$46,584
		2	\$23.52	\$1,881.23	\$4,076	\$48,912
		3	\$24.68	\$1,974.46	\$4,278	\$51,336
		4	\$25.90	\$2,072.31	\$4,490	\$53,880
		5	\$27.19	\$2,175.15	\$4,713	\$56,554
RANGE 81	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Public Safety Officer Trainee (PSOT)	S	1	\$24.72	\$1,977.23	\$4,284	\$51,408
RANGE 83	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Public Safety Communications Supervisor (PSCS)	XD	1	\$32.42	\$2,593.38	\$5,619	\$67,428
		2	\$34.03	\$2,722.62	\$5,899	\$70,788
		3	\$35.72	\$2,857.85	\$6,192	\$74,304
		4	\$37.49	\$2,999.08	\$6,498	\$77,976
		5	\$39.35	\$3,148.15	\$6,821	\$81,852
RANGE 83.5	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
New-hire Public Safety Officer (NEWB)	S	1	\$28.52	\$2,281.38	\$4,943	\$59,316
		2	\$29.93	\$2,394.46	\$5,188	\$62,256
RANGE 83.75	CLASS	STEP	**Hourly	Biweekly	Monthly	Annually
New-hire Fire Public Safety Officer (NEWF)	S	1	\$19.75	\$2,096.42	\$4,542	\$54,507
		2	\$20.73	\$2,200.31	\$4,767	\$57,208
RANGE 84	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Public Safety Officer (PSO)	S	1	\$31.42	\$2,513.54	\$5,446	\$65,352
		2	\$32.98	\$2,638.62	\$5,717	\$68,604
		3	\$34.62	\$2,769.23	\$6,000	\$72,000
		4	\$36.33	\$2,906.31	\$6,297	\$75,564
		5	\$38.13	\$3,050.31	\$6,609	\$79,308
RANGE 86	CLASS	STEP	**Hourly	Biweekly	Monthly	Annually
Fire Assignment Public Safety Officer (FPSO)	S	1	\$21.76	\$2,309.81	\$5,005	\$60,055
		2	\$22.84	\$2,424.69	\$5,254	\$63,042
		3	\$23.97	\$2,544.69	\$5,514	\$66,162
		4	\$25.16	\$2,670.65	\$5,786	\$69,437
		5	\$26.41	\$2,803.00	\$6,073	\$72,878

*Inactive salary step; only applies to existing employees affected by prior pay reduction/restoration
**Hourly rate based on 2,760 hours annually

CITY OF ROHNERT PARK - PAY RATES AND RANGES
Rohnert Park Public Safety Officers' Association (RPPSOA)

RANGE 89	CLASS	STEP	Hourly	Biweekly	Monthly	Annually
Public Safety Sergeant (PSGT)	S	1	\$36.68	\$2,934.00	\$6,357	\$76,284
Fire Marshal (PSFM)		2	\$38.49	\$3,079.38	\$6,672	\$80,064
		3	\$40.40	\$3,232.15	\$7,003	\$84,036
		4	\$42.41	\$3,392.77	\$7,351	\$88,212
		5	\$44.50	\$3,560.31	\$7,714	\$92,568
RANGE 91	CLASS	STEP	**Hourly	Biweekly	Monthly	Annually
Fire Assignment Sergeant (FSGT)	S	1	\$25.40	\$2,696.12	\$5,842	\$70,099
		2	\$26.66	\$2,829.69	\$6,131	\$73,572
		3	\$27.98	\$2,970.08	\$6,435	\$77,222
		4	\$29.37	\$3,117.69	\$6,755	\$81,060
		5	\$30.82	\$3,271.65	\$7,089	\$85,063

*Inactive salary step; only applies to existing employees affected by prior pay reduction/restoration
**Hourly rate based on 2,760 hours annually

CITY OF ROHNERT PARK - PAY RATES AND RANGES
Miscellaneous Part-Time (MISPT2) - Community Services Department

RANGE 38	STEP	Hourly
PT Lifeguard/Cashier (PTLC)	1	\$9.00
PT Pool Cashier (PTPC)	2	\$9.50
PT Facility Attendant (PTFA)	3	\$10.00
PT Community Services Leader (PTCSL)	4	\$10.26
	5	\$10.77
	6	\$11.31
	7	\$11.88

RANGE 41	STEP	Hourly
PT Instructor/Lifeguard (PTIL)	1	\$9.02
	2	\$9.47
	3	\$10.00
	4	\$10.44
	5	\$10.96
	6	\$11.51
	7	\$12.08

RANGE 43	STEP	Hourly
PT Senior Community Services Leader (PTSCSL)	1	\$9.29
	2	\$9.76
	3	\$10.25
	4	\$10.76
	5	\$11.30
	6	\$11.87
	7	\$12.46

RANGE 45	STEP	Hourly
PT Senior Lifeguard (PTSRL)	1	\$10.00
PT Sports Center Coordinator (PTSC)	2	\$10.51
	3	\$11.03
	4	\$11.58
	5	\$12.16
	6	\$12.77
	7	\$13.41

RANGE 53	STEP	Hourly
PT Pool Manager (PTPMGR)	1	\$11.30
	2	\$11.86
	3	\$12.46
	4	\$13.08
	5	\$13.73
	6	\$14.42
	7	\$15.14

RANGE 59	STEP	Hourly
PT Senior Pool Manager (SPMG)	1	\$12.46
PT Community Services Coordinator (PTCSC)	2	\$13.08
	3	\$13.73
	4	\$14.42
	5	\$15.14
	6	\$15.90
	7	\$16.70

CITY OF ROHNERT PARK - PAY RATES AND RANGES
Miscellaneous Part-Time Hourly Positions

Administrative/Office	Hourly
PT Administrative Assistant (PTAA)	\$9.50 - \$28.50
PT Office Assistant (PTO1)	\$9.03 - \$19.00
PT Information Systems Assistant (PTIS)	\$20.00 - \$25.00
PT Technical Advisor (PTTA)	\$14.25 - \$47.50
Temporary Management Analyst (TMAN)	\$25.00 - \$40.00
PT Administrative Intern (PTAI)	\$9.03 - \$19.00
Community Services	Hourly
PT Custodian (PTC)	\$11.40 - \$14.00
Performing Arts Center	Hourly
PT Box Office Assistant (PTBA)	\$9.00 - \$10.45
PT Assistant Box Office Manager (PTHBM)	\$10.00 - \$12.00
PT Arts Center House Manager (PTHM)	\$10.00 - \$12.00
PT Theater Technician (PTTT)	\$9.00 - \$13.30
Public Safety	Hourly
Animal Shelter Assistant (ASA)	\$11.40 - \$14.25
PT Community Services Leader (PTCSL)	\$9.00 - \$11.88
Public Works	Hourly
Seasonal Maintenance Assistant (SMA)	\$11.40 - \$14.00

Stipends by Unit	
Public Safety	Amount/Percentage
Euthanasia Certification	7%

CITY OF ROHNERT PARK - PAY RATES AND RANGES

Pensionable Stipends by Unit

All Units	Amount/Percentage
Acting Pay	5% - 10%
*Longevity	2% - 10%
By Employment Contract	Amount/Percentage
POST Certification Pay (Director of Public Safety) - Executive	10%
Confidential	Amount/Percentage
Bilingual	\$100/month
Educational Incentive - BA/BS, MA/MS	\$50/month
Rohnert Park Employees' Association (RPEA)	Amount/Percentage
Bilingual	\$100/month
Educational Incentive - MA/MS	\$50/month
Rohnert Park Public Safety Managers' Association (RPPSMA)	Amount/Percentage
POST Certification Pay (Commanders) - Supervisory	7.0%
POST Certification Pay (Commanders) - Management	8.5%
Rohnert Park Public Safety Officers' Association (RPPSOA)	Amount/Percentage
Acting Supervisor/Watch Commander	5% - 10%
Acting Lieutenant	10% - 15%
Bilingual	2.5%
Canine Handler	3.0%
Detective	5.0%
Educational - AA/AS (Sergeant, PSO, CSO)	1.8%
Educational - AA/AS (Dispatcher, Comm Sup)	2.4%
Educational - BA/BS (Sergeant, PSO, CSO)	2.8%
Educational - BA/BS (Dispatcher, Comm Sup)	3.6%
EMT	2.0%
Field Training Officer	5.0%
Non-Sworn Training Officer	5.0%
Fire Specialty	2.0%
Fire Engineer	2.5%
Fire Captain	4.0%
*Fire Marshal	15.0%
PSO Captain	3.0%
Master Officer	5.0%
Motorcycle Duty	3.0%
**Intermediate POST Certification	4.5%
**Advanced POST Certification	7.0%
**POST Supervisory Certification (Sergeant)	9.0%
POST Field Evidence Tech Certification (CSO)	2.5%
Property Technician (CSO)	5.0%
Shift Differential	5.0%
Special/Extra Assignments	5.0%
***Uniform Allowance	\$240/year
Service Employees' International Union (SEIU)	Amount/Percentage
Certification and License Program - Level I	2.6%
Certification and License Program - Level II	4.5%
Certification and License Program - Level III	6.0%
Educational Incentive Pay - Level I	\$75/month
Educational Incentive Pay - Level II	\$100/month
Educational Incentive Pay - Level III	\$135/month

*Inactive stipend; closed to new hires

**Only one POST stipend paid per employee

***Only pensionable for classic PERS members

Exhibit "B"

City of Rohnert Park

BUILDING OFFICIAL **\$6,719 - \$8,167 monthly** **(New RPEA Salary Range 94)**

DEFINITION

Plans, supervises, coordinates, and performs activities related to building inspection and Building Code enforcement; reviews, issues, processes, and approves building permits; performs other duties as required. The Building Official is the designated authority charged with the administration and enforcement of the California Building Standards Code.

DISTINGUISHING CHARACTERISTICS

The **Building Official** is responsible for managing activities related to building inspection. The Building Official manages subordinate staff and implements programs in conformance with general policy guidelines, standards, appropriate laws, codes and regulations.

SUPERVISION RECEIVED/EXERCISED

Administrative direction is provided by the Director of Development Services. The **Building Official** provides supervision of the Code Compliance Officer and the Community Development Assistant assigned to the Building Division as well as managing consultants who perform work related to the operation of the Building Division, primarily related to plan review and inspection.

ESSENTIAL DUTIES

(Duties may include, but are not limited to, the following):

- Supervises, coordinates, and assigns building inspection work and staff
- Develops and implements procedures and checklists for the Building Division
- Reviews new building, alteration, and construction plans for adequate design and compliance with ordinances; calculates appropriate permit and development fees; approves building plans and issues permits
- Performs and supervises field inspections of all types of buildings and phases of construction; assures that buildings and structures are being constructed in accordance with approved plans and specifications
- Coordinates inspection assignments with other City departments and governmental agencies

- Explains and interprets applicable codes and ordinances for contractors and the general public
- Handles difficult inquiries, complaints, and code enforcement issues and makes final determinations in situations requiring a Building Official's opinion
- Conducts studies, prepares reports of findings, including recommendations; prepares correspondence; signs off on documents requiring the signature of the City's Building Official
- Represents the City in meetings with representatives of governmental agencies, architects, engineers, contractors, property and business owners and the public. Makes oral and written reports to Commissions and City Council.
- Assists in the development and implementation of goals, objectives, policies, procedures and work standards for the Building Department; prepares updated codes for adoption
- May be called out any time of the day or night to determine safety of structures following emergencies and natural disasters

QUALIFICATIONS

Education/Training/Experience:

Sufficient education, training and experience to successfully perform the duties of a **Building Official** in a municipal agency. A typical way of obtaining the required qualifications is to possess:

- A Bachelor's Degree in a related field;
- Four years of work experience in a combination of building inspection, code enforcement, and plan checking of varied residential, commercial and industrial facilities, including two years in a lead or supervisory capacity;
- Certification as a Building Official.

Certificate/License Requirement:

- Within one year of appointment, the incumbent shall obtain a Building Official certification by the International Code Council (ICC) or its successor agency and undergo the necessary requirements to maintain this certification throughout employment.
- Possession of a Class C California driver's license by date of appointment.

Knowledge of:

- Federal, State, County, and City codes and ordinances relating to building construction and structural requirements

- Types of building materials and variations in their quality
- Modern methods of building construction
- Acceptable health, safety, and fire standards in building construction
- Principles and techniques of building inspection, code enforcement and plan checking
- Principles and practices of supervision and training

Ability to:

- Assign, coordinate and supervise building inspection work
- Interpret and explain provisions of applicable building and safety ordinances, abatement, energy, and zoning codes, including building permit requirements enforced by the City
- Handle difficult complaints and inquiries
- Apply technical knowledge of building trades work
- Use sound inspection methods to explain workmanship and materials, and to detect deviations from plans, specifications, and standard installation practices
- Read and interpret plans, diagrams, and specifications
- Review and check plans for proper design, code, and ordinance compliance
- Make complex arithmetic calculations quickly and accurately
- Write clear and concise reports
- Learn and apply new technology
- Establish and maintain cooperative working relationships, and provide excellent customer service

Working Conditions

Position requires sitting, standing, walking on level, rough, and slippery surfaces; reaching, twisting, turning, kneeling, bending, stooping, squatting, crawling, grasping and making repetitive hand movement in the performance of daily duties. Fine coordination is used when the incumbent is measuring designated areas for proper conformance. The position also requires dexterity in climbing up to roofs, walking on roofs, and crawling under houses, along with the necessity of near and far vision, when comparing onsite construction conformance to approved plans. The need to lift, push, and move barriers weighing greater than 25 pounds when doing field inspections is also required. Additionally, the incumbent in this position works in all weather conditions including wet, hot, and cold. The nature of the work also requires the incumbent to climb unusual heights on ladders, be around power, noise, and vibrating producing tools and around moving vehicles and heavy equipment which subjects the employee to mechanical, electrical, and traffic hazards.

FLSA Status: Exempt
Employee Unit: Rohnert Park Employees' Association
Approved By:
Date Approved:

Exhibit "C"

City of Rohnert Park

PLANNING MANAGER **\$7,427 - \$9,027 monthly** **(Existing Management Salary Range 94)**

DEFINITION

Under general direction, administers and provides highly responsible, professional leadership for the activities of the Planning Division; performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS

Reporting to the department director, this single position classification is the division head level of the Department. Responsibilities include coordinating, organizing, managing, and performing work in current or advanced planning and managing day-to-day planning activities including supervision of professional, technical and clerical personnel.

SUPERVISION RECEIVED/EXERCISED

Policy and administrative direction is provided by the department director. Incumbent supervises professional, technical and support staff in planning and building.

ESSENTIAL JOB FUNCTIONS

(Duties may include, but are not limited to, the following)

- Plans, organizes, directs, supervises, reviews, coordinates, establishes priorities for, and manages a comprehensive planning program for the City; participates in the development and implementation of goals, priorities, policies and procedures
- Supervises, directs, coordinates, reviews and participates in the work of professional, technical and support staff including data collection, analysis, plan formulation and implementation of a wide variety of comprehensive community development planning, zoning, and environmental review activities; selects, assigns, monitors and evaluates work performance; interprets City policies and procedures to employees, establishes work priorities and schedules and/or standards
- Coordinates special planning studies and provides overall direction to the planning and development review process and coordinates the process with other agencies, divisions and City departments; prepares or oversees the preparation of staff reports, resolutions, research reports and other material for presentation to advisory bodies and to meet state and federal agency requirements
- Prepares and administers the budget for the division; implements and monitors expenditures of the approved budget; oversees the allocation of resources including the scheduling of personnel; may perform selected administrative studies and complex program analysis
- Represents the City at regional committees, working groups, and public meetings; presents planning and building matters to the City Council, Planning Commission, Parks and Recreation Commission and citizen committees as required; serves as staff to the

Planning Commission and other boards and committees as assigned; prepares or directs the preparation of reports, studies and recommendations for boards or committees

- Provides direction to subordinate staff on the processing of planning entitlements, such as subdivisions, use permits, and design review for conformance with laws, regulations and City standards; may approve, conditionally approve or deny permits
- Meets with developers and the general public regarding advanced planning efforts, development applications and processes to explain purposes, regulations, policies and accepted development practices; serves as technical advisor to the Department Director and other City staff on land use, construction and other technical areas pertaining to development and other community development activities
- Advises, consults, and assists in administering contracts with professional planning and building consultants retained for the review and/or development of plans, related studies and reports; provides direction and oversight as needed
- Analyzes and recommends improvements to existing services and operating systems of the division; develops and maintains systems and records that provide for proper evaluation, control, and documentation of assigned operations

QUALIFICATIONS

Experience/Education/Training:

Sufficient education, training and experience to successfully perform the duties of a **Planning Manager** in a municipal agency. A typical way of obtaining the required qualifications is to possess:

- A Bachelor's Degree with major coursework in planning or a related field; and
- Four years of increasingly responsible experience of a supervisory or administrative nature in urban and environmental planning.
- A Master's Degree in Planning or a related field is desirable.

Knowledge of:

- Principles, practices and methods of modern, comprehensive, municipal planning and building programs
- Principles, practices and methods of supervision, training techniques, personnel management, leadership, organizational and operational control
- Principles and practices of city, county and regional planning, zoning administration, site planning and architecture
- State laws and municipal and county ordinances governing land use, zoning and subdivision, and environmental regulations
- Current trends in municipal planning
- General principles of effective administration and budget preparation
- Cost-recovery techniques and fee structuring
- Computer applications

Skill to:

- Utilize personal computers to perform word processing, spread sheet and specialized functions

Ability to:

- Organize, direct and coordinate the activities of the planning and building division
- Plan, revise and implement a sound planning and zoning program for the City
- Analyze and interpret data pertaining to planning and zoning
- Plan, direct, coordinate and supervise the work of professional and technical staff including monitoring work schedules and evaluating the work of subordinates
- Establish and maintain effective working relationships with the public, developers, consultants, governmental officials and public bodies
- Interpret and apply zoning regulations and planning concepts to unusual or difficult land use problems
- Prepare and present comprehensive reports
- Administer budgets
- Exemplify and foster an enthusiastic, resourceful and effective service attitude with public and co-workers
- Communicate effectively orally and in writing
- Learn and utilize new technology

Special Requirements:

- Valid Class C Driver's License
- Independent travel is required
- Attendance at evening meetings necessitates work outside normal working hours

Working Conditions:

Position requires prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, and bending in the performance of daily office activities. The position also requires grasping, repetitive hand movement, and fine coordination in preparing reports and data using a computer keyboard. Additionally, the position requires near, far, and color vision in reading correspondence, statistical data, and using the computer, and hearing is required when providing phone and face-to-face service. The need to lift, drag, and push files, paper, and documents weighing up to 25 pounds also is required.

FLSA Status: Exempt
Employee Unit: Management
Approved By:
Date Approved: