

RESOLUTION NO. 2015-050

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT
PARK APPROVING ELIMINATION OF A TEMPORARY PART-TIME OFFICE
ASSISTANT AND ADDITION OF A REGULAR FULL-TIME OFFICE ASSISTANT I
IN THE PUBLIC SAFETY DEPARTMENT**

WHEREAS, the oversight and management of the Public Safety training program is a critical function that requires consistent performance of duties; and

WHEREAS, these duties have been performed by sworn Public Safety staff who are unable to dedicate sufficient time to the program and process training documents in a timely manner; and

WHEREAS, staff has reviewed the existing operations model of the Department and determined that the training coordinator function requires a dedicated staff person to consistently manage the program and timely perform required tasks; and

WHEREAS, the Department currently has a temporary part-time (.5) Office Assistant position which provides support for a variety of Public Safety functions; and

WHEREAS, staff has analyzed staffing needs and options and recommends the elimination of the temporary part-time Office Assistant position and the addition of a regular full-time Office Assistant I position.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rohnert Park that it does hereby authorize and approve the elimination of the temporary part-time Office Assistant position and the addition of a regular full-time Office Assistant I in the Public Safety Department.

DULY AND REGULARLY ADOPTED this 24th day of March, 2015.



CITY OF ROHNERT PARK

Amy O. Ahanotu, Mayor

ATTEST:

JoAnne M. Buergler, City Clerk

CALLINAN: AYE MACKENZIE: AYE STAFFORD: AYE BELFORTE: AYE AHANOTU: AYE

AYES: (5) NOES: (0) ABSENT: (0) ABSTAIN: (0)