

RESOLUTION NO. 2014-044

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK
AUTHORIZING AND APPROVING FISCAL POLICY REGARDING
APPROPRIATIONS ADJUSTMENTS**

WHEREAS; the City Council of the City of Rohnert Park desires to define the level of budgetary control and appropriation transfer authorities for all entities under their direction; and

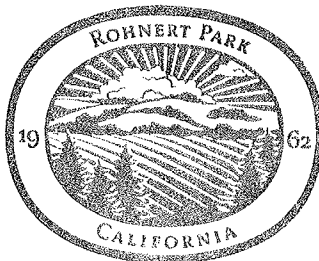
WHEREAS, this fiscal policy describes the level of authority needed to amend appropriations within an adopted budget; and

WHEREAS, the Council intends that this fiscal policy supersede any prior conflicting fiscal policies regarding appropriations adjustments.


NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rohnert Park that it does hereby authorize and approve a fiscal policy regarding appropriations adjustments, which is attached hereto and incorporated herein as 'Exhibit A' and hereby repeals any conflicting prior enactments and replaces them with this fiscal policy.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to execute documents pertaining to same for and on behalf of the City of Rohnert Park.

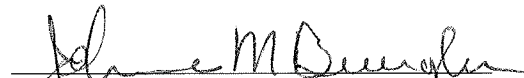
DULY AND REGULARLY ADOPTED this 13th day of May, 2014.



CITY OF ROHNERT PARK


Joseph V. Callinan, Mayor

ATTEST:


JoAnne M. Buergler, City Clerk

BELFORTE: ABSENT MACKENZIE: AYE STAFFORD: AYE AHANOTU: AYE CALLINAN: AYE
AYES: (4) NOES: (0) ABSENT: (1) ABSTAIN: (0)

CITY OF ROHNERT PARK
CITY COUNCIL POLICY



SUBJECT	POLICY NO.	RESO. NO.	EFF. DATE	PAGE
FISCAL POLICY: Appropriations Adjustments	415.38	2014-044	5/13/14	1 OF 1

PURPOSE

To define the level of budgetary control and appropriation transfer authorities for all entities under the direction of the Rohnert Park City Council. This policy describes the level of authority needed to amend the adopted budget.

POLICY

Transfers and revisions to the adopted budget may be made as follows:

The City Council approves:

1. All increases in appropriations within a department or fund.
2. All transfers of appropriations between funds, departments, or projects.
3. All decreases in appropriations, with the exception that the City Manager may direct Department Heads to suspend expenditures as needed to respond to emerging negative fiscal conditions.

The City Manager approves:

1. Transfers of appropriations between expenditure line items within departments, projects and program budgets up to \$100,000.
2. Transfers between operating divisions and program budgets within departments.
3. City Manager may direct Department Heads to suspend expenditures as needed to respond to emerging negative fiscal conditions.

Finance Department:

1. The Finance Department is responsible for providing forms and instructions for requesting appropriation adjustments and for analyzing, recommending, and recording approved requests into the City's budget system.
2. The Finance Department will ensure that the City's Comprehensive Annual Financial Report (CAFR) includes a comparison of actual expenditures against the final budget as amended and adjusted under the authorities of this policy.