

RESOLUTION NO. 2013-148

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK AUTHORIZING AND ACCEPTING THE STATE OF CALIFORNIA OFFICE OF TRAFFIC SAFETY (OTS) SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) GRANT AND AMENDING THE FY 2013-2014 OPERATING AND REVENUE BUDGETS

WHEREAS, the Rohnert Park Department of Public Safety has conducted numerous enforcement programs to ensure compliance with vehicle laws;

WHEREAS, the Public Safety Department has been awarded a State of California Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP) grant for total award of \$249,495.00;

WHEREAS, the OTS STEP grant has been awarded to fund the Rohnert Park Department of Public Safety's focused and increased enforcement to reduce the number of persons injured and killed in traffic collisions beginning October 1, 2013 through September 30, 2014; and,

WHEREAS, the authority to accept the OTS grant and amend the current operating and revenue budgets to allocate the OTS grant funds to be received is vested with the City Council.

NOW, THEREFORE, BE IT RESOLVED that it is recommended by the Department of Public Safety that the Council of the City of Rohnert Park, by resolution, authorize the acceptance of The Office of Traffic Safety Selective Traffic Enforcement Program grant, and authorize the City Manager, or designee to increase appropriations in the amount of \$249,495.00 in account 001-P206-400. The source of fund is OTS Step Grant fund to be receipted to 001-P206-300-3550

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to take all actions to effectuate this agreement for and on behalf of the City of Rohnert Park, including execution, if necessary, in substantially similar form to the agreement attached hereto as Exhibit "A," subject to minor modifications by the City Manager or City Attorney.

DULY AND REGULARLY ADOPTED by the City Council of the City of Rohnert Park this 22nd day of October 2013.



CITY OF ROHNERT PARK

Pam Stafford
Pam Stafford, Mayor

ATTEST:

JoAnne Buergler
JoAnne Buergler, City Clerk

Attachment: Agreement

AHANOTU: AYE BELFORTE: AYE MACKENZIE: AYE CALLINAN: AYE STAFFORD: AYE
AYES: (5) NOES: (0) ABSENT: (0) ABSTAIN: (0)

1. GRANT TITLE

SELECTIVE TRAFFIC ENFORCEMENT PROGRAM

2. NAME OF APPLICANT AGENCY
CITY OF ROHNERT PARK

4. GRANT PERIOD

From: 10/01/13
To: 09/30/14

3. AGENCY UNIT TO HANDLE GRANT
DEPARTMENT OF PUBLIC SAFETY

5. GRANT DESCRIPTION

To reduce the number of persons killed and injured in crashes involving alcohol, speed, red light running, and other primary collision factors, "best practice" strategies will be conducted by hiring fulltime traffic enforcement personnel supported by operations conducted on an overtime basis. The funded strategies may include: DUI saturation patrols to apprehend drunk drivers; warrant service operations targeting DUI violators who failed to appear in court or violate probation; stakeouts, a "HOT Sheet" program and court stings. The program may also concentrate on speed, aggressive driving, seat belt enforcement, intersection operations with disproportionate numbers of traffic crashes and special enforcement operations encouraging motorcycle safety. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.

6. FEDERAL FUNDS ALLOCATED UNDER THIS AGREEMENT SHALL NOT EXCEED: \$ 249,495.00

7. TERMS AND CONDITIONS: The parties agree to comply with the terms and conditions of the following which are by this reference made a part of the Agreement:

- Schedule A (OTS-38b) – Problem Statement, Goals and Objectives and Method of Procedure
- Schedule B (OTS-38d) – Detailed Budget Estimate and Sub-Budget Estimate (if applicable)
- Schedule B-1 (OTS-38f) – Budget Narrative and Sub-Budget Narrative (if applicable)
- Schedule C (OTS-38g) – Quarterly Evaluation Data Form (if applicable)
- Exhibit A – Certifications and Assurances
- Exhibit B* - OTS Grant Program Manual

Items shown with an asterisk (), are hereby incorporated by reference and made a part of this agreement as if attached hereto.

These documents can be viewed at the OTS home web page under Grants: www.ots.ca.gov.

We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.


8. APPROVAL SIGNATURES

A. GRANT DIRECTOR

NAME: **AARON JOHNSON** PHONE: (707)588-3580
TITLE: **SERGEANT** FAX: (707)584-2683

ADDRESS: **500 CITY CENTER DRIVE**
ROHNERT PARK, CA 94928

E-MAIL: **AJOHNSON@RPCITY.ORG**


(Signature)

7/22/13
(Date)

B. AUTHORIZING OFFICIAL OF APPLICANT AGENCY

NAME: **BRIAN MASTERSON** PHONE: (707)584-2650
TITLE: **Chief** FAX: (707)584-2656

ADDRESS: **500 CITY CENTER DRIVE**
ROHNERT PARK, CA 94928

E-MAIL: **bmasterson@rpcity.org**


(Signature)

7-22-13
(Date)

C. FISCAL OR ACCOUNTING OFFICIAL

NAME: **TERRI MAZZANTI** PHONE: (707)584-2648
TITLE: **TECH SERVICES MANAGER** FAX: (707)584-2656

ADDRESS: **500 CITY CENTER DRIVE**
ROHNERT PARK, CA 94928

E-MAIL: **TMAZZANTI@RPCITY.ORG**


(Signature)

7/22/13
(Date)

D. OFFICE AUTHORIZED TO RECEIVE PAYMENTS

NAME: **FINANCE DEPARTMENT**

ADDRESS: **130 AVRAM AVE.**
ROHNERT PARK, CA 94928

9. DUNS NUMBER

DUNS #: **930912980**

REGISTERED ADDRESS & ZIP: **500 CITY CENTER DRIVE**
ROHNERT PARK, CA 94928

GRANTS MADE EASY – STEP
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PROBLEM STATEMENT

In 2011, California's traffic fatalities increased 2.6 percent (2,720 vs. 2,791) – still one of the lowest levels since the federal government began recording traffic fatalities in 1975. California 2011 Mileage Death Rate (MDR) – fatalities per 100 million miles traveled - is 0.87, and marks the third time California has been below 1.0. California is much better than the national 1.11 MDR. Fatality rates increased 3% from 2010 to 2011, and are projected to increase an additional 3% in 2012.

Alcohol-impaired driving fatalities (fatalities in crashes involving a driver or motorcycle rider (operator) with a blood alcohol concentration (BAC) of 0.08 grams per deciliter (g/dL) or greater) matches our historic low of 774 in 2010 and 2011. The 774 figure is the lowest DUI death total ever. As a percent of total fatalities, alcohol-impaired fatalities decreased from 29 percent in 2010 to 28 percent in 2011. This number has remained virtually unchanged in the past five years and DUI arrests have dropped in 2011 to 180,212 as compared to 195,897 in 2010. The 2011 DUI arrest figure represents the lowest DUI arrests since 2002.

For the second year in row, OTS commissioned an observational survey of cell phone use by drivers within the state, looking for hand-held and hands-free talking as well as texting and other use of mobile devices while driving. The overall rate was 10.8 percent of drivers on the road using cell phones at any given daylight time, up from 7.3 percent in 2011. Although observed cell phone use increases were seen across all age groups, 16 to 25 year olds showed a dramatic rise, doubling from 9 percent to 18 percent.

The problem of drugged driving continues to rise. Based on data from the National Highway Traffic Safety Administration, 30 percent of all drivers who were killed in motor vehicle crashes in California in 2011 tested positive for legal and/or illegal drugs, a percentage that has been increasing since 2006.

Motorcycle fatalities increased 15 percent from 352 in 2010 to 414 in 2011. Projections indicate a similar number were killed in 2012.

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Primary Collision Factor: Over the years, approximately 60 to 75 percent of fatal and injury-combined collisions involved various Primary Collision Factors (PCF) such as, DUI, speed, right-of-way, traffic signals and signs, pedestrian violations, and improper turning.

| Statewide Primary Collision Factors | 2010 | |
|--|----------------|----------------|
| | Fatal | Injury |
| 1. Improper Turning | 512 | 21,764 |
| 2. Driving Under the Influence | 470 | 12,477 |
| 3. Speed | 394 | 48,999 |
| 4. Traffic Signals & Signs | 362 | 5,460 |
| 5. Right of Way | 167 | 24,897 |
| Total | 1,905 | 113,597 |
| Total Fatal and Injury Collisions | 162,569 | |

Using local data (not OTS Rankings or SWITRS), complete the table below.

| Collision Type | 2010 | | | | 2011 | | | | 2012 | | | |
|--|---------------------------------|--------|---------|---------|------------|--------|---------|---------|------------|--------|---------|---------|
| | Collisions | | Victims | | Collisions | | Victims | | Collisions | | Victims | |
| Fatal | 2 | | 2 | | 0 | | 0 | | 0 | | 0 | |
| Injury | 64 | | 83 | | 72 | | 91 | | 104 | | 143 | |
| | Fatal | Injury | Killed | Injured | Fatal | Injury | Killed | Injured | Fatal | Injury | Killed | Injured |
| Alcohol Involved | 0 | 3 | 0 | 3 | 0 | 7 | 0 | 8 | 0 | 3 | 0 | 4 |
| Hit & Run | 0 | 3 | 0 | 3 | 0 | 1 | 0 | 1 | 0 | 6 | 0 | 7 |
| Nighttime (2100-0259 hours) | 0 | 4 | 0 | 6 | 0 | 8 | 0 | 9 | 0 | 9 | 0 | 14 |
| Top 3 Primary Collision Factors | | | | | | | | | Fatal | Injury | Killed | Injured |
| #1- | 22350 – Unsafe Speed | | | | | | | | 0 | 27 | 0 | 43 |
| #2- | 22107 – Unsafe Turning Movement | | | | | | | | 0 | 12 | 0 | 14 |
| #3- | 21453(a) – Redlight | | | | | | | | 0 | 7 | 0 | 13 |

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OFFICE OF TRAFFIC SAFETY – 2010 RANKINGS

The OTS Rankings provide individual cities a way to compare their city's traffic safety statistics to those of other cities with similar-sized populations. Cities can use these comparisons to see what traffic safety areas they may have problems in and which they were doing well in. Identifying emerging or on-going traffic safety problem areas help cities plan how to combat the problems. It should be noted that OTS rankings are only indicators of potential problems; there are many factors that may either understate or overstate a city/county ranking that must be evaluated based on local circumstances.

The OTS Rankings are determined by the following: (1) Victim and collision data for the rankings is taken from the latest available California Highway Patrol (CHP) Statewide Integrated Traffic Records System (SWITRS) data; (2) Victim and collision rankings are based on rates of victims killed and injured or fatal and injury collisions per "1,000 daily-vehicle-miles-of-travel" (Caltrans data) and per "1,000 average population" (Department of Finance data) figures. This more accurately ensures proper weighting and comparisons when populations and daily vehicle miles traveled vary; (3) DUI arrest totals and rankings are calculated for cities only and are based on rates of non-CHP DUI arrests (Department of Justice data). This is so that local jurisdictions can see how their own efforts are working; and (4) Counties are assigned statewide rankings, while cities are assigned population group rankings.

NOTE: City rankings are for incorporated cities only. County Rankings include all roads – state, county and local – and all jurisdictions – CHP, Sheriff, Police and special. OTS Rankings are calculated so that the higher the number of victims or collisions per 1000 residents in a population group, the higher the ranking. Number 1 in the rankings is the highest, or "worst." So, for Group B, a ranking of 1/53 is the highest or worst, 27/53 is average, and 53/53 is the lowest or best. The same methodology also applies for DUI arrest rankings.

| AGENCY | NCIC | COUNTY | GROUP | POPULATION (AVG) | DVMT |
|-----------------------------|----------------------------------|---|-------------------------------------|------------------|---------|
| Rohnert Park | 4904 | SONOMA COUNTY | D | 41,049 | 248,739 |
| TYPE OF COLLISION | VICTIMS KILLED AND INJURED | RANKING BY DAILY VEHICLE MILES TRAVELED | RANKING BY AVERAGE POPULATION | | |
| Total Fatal and Injury..... | 81 | 44/93 | 69/93 | | |
| Alcohol Involved..... | 5 | 69/93 | 84/93 | | |
| HBD Driver <21..... | 0 | 66/93 | 85/93 | | |
| HBD Driver 21-34..... | 3 | 34/93 | 54/93 | | |
| Motorcyclists | 1 | 74/93 | 80/93 | | |
| Pedestrians..... | 8 | 31/93 | 49/93 | | |
| Pedestrians | 2 | 21/93 | 30/93 | | |
| Pedestrians | 1 | 35/93 | 49/93 | | |
| Bicyclists..... | 12 | 20/93 | 42/93 | | |
| Bicyclists | 1 | 46/93 | 66/93 | | |
| Composite | | 62/93 | 78/93 | | |
| COLLISIONS | | | | | |
| Speed Related..... | 16 | 38/93 | 60/93 | | |
| Nighttime..... | 5 | 58/93 | 79/93 | | |
| Hit and Run..... | 3 | 61/93 | 74/93 | | |
| DUI ARRESTS | 132 | 0.54 % | 47/92 | | |

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PERFORMANCE MEASURES

GRANT GOALS

1. To reduce the number of persons killed in traffic collisions.
2. To reduce the number of persons injured in traffic collisions.
3. To reduce the number of persons killed in alcohol-involved collisions.
4. To reduce the number of persons injured in alcohol-involved collisions.
5. To reduce the number of persons killed in drug-involved collisions.
6. To reduce the number of persons injured in drug-involved collisions.
7. To reduce hit & run fatal collisions.
8. To reduce hit & run injury collisions.
9. To reduce nighttime (2100 – 0259 hours) fatal collisions.
10. To reduce nighttime (2100 – 0259 hours) injury collisions.
11. To reduce the number of pedestrians killed in traffic collisions.
12. To reduce the number of pedestrians injured in traffic collisions.
13. To reduce the number of bicyclists killed in traffic collisions.
14. To reduce the number of bicyclists injured in traffic collisions.

GRANT OBJECTIVES

1. To issue a press release announcing the kick-off of the grant by November 15 of the first grant year. The press releases and media advisories, alerts, and materials should be emailed to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release.
2. To include, when appropriate, that an at fault driver was suspected of or was in fact drug impaired (if possible note the drug involved, e.g., marijuana, prescription drugs, etc.) when reporting to the media the details from a crash or crash investigation.
3. To send all grant-related activity press releases, media advisories, alerts and general public materials to the OTS Public Information Officer (PIO) at pio@ots.ca.gov, with a copy to your OTS Coordinator. If an OTS template-based press release is used, the OTS PIO and Coordinator should be copied when the release is distributed to the press. If an OTS template is not used or is substantially changed, a draft press release should first be sent to the OTS PIO for approval. Drafts should be sent for approval as early as possible to ensure adequate turn-around time. Optimum lead time would be 10-20 days prior to the operation. Media communications reporting the results of grant activities such as Enforcement Operations are exempt from the recommended advance approval requirement. Activities such as warrant service operations, probation sweeps and court stings that could be compromised by advanced publicity are exempt from pre-publicity, but are encouraged to offer embargoed media coverage and to report the results.

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4. To use the following standard language in all press, media, and printed materials: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
5. To email the OTS Public Information Officer at pio@ots.ca.gov, and copy your OTS Coordinator, at least 30 days in advance a short description of any significant grant related traffic safety event or program so OTS has enough notice to arrange for attendance and/or participation in the event.
6. To submit a draft or rough-cut of all printed or recorded material (brochures, posters, scripts, artwork, trailer graphics, etc.) to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior to the production or duplication.
7. To include the OTS logo, space permitting, on grant funded print materials; consult your OTS Coordinator for specifics relating to this grant.
8. To develop and/or maintain a “Hot Sheet” program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions by December 31. Updated Hot Sheets should be distributed to patrol and traffic officers monthly.
9. To submit (not required but encouraged by OTS) a California Law Enforcement Challenge application to CHP according to instructions on the CHP website <http://www.chp.ca.gov/features/clec.html> and submit a copy of the application to the Office of Traffic Safety by the last Friday of March.
10. To send 2 law enforcement personnel to the NHTSA-certified Standardized Field Sobriety Testing (SFST) training by January 31.
11. To send 2 law enforcement personnel to the NHTSA Advanced Roadside Impaired Driving Enforcement (ARIDE) 16 hour POST-certified training by January 31.
12. To send 1 law enforcement personnel to the IACP-certified Drug Recognition Expert (DRE) training program by March 31.
13. To conduct 6 DUI Saturation Patrols.
14. To conduct 10 Distracted Driving enforcement operation(s) targeting drivers using hand held cell phones and texting.
15. To conduct 8 Traffic Enforcement operation(s), including but not limited to, primary collision factor violations.
16. To conduct 2 Warrant Service operation(s) targeting multiple DUI offenders who violate probation terms or fail to appear in court.
17. To conduct 2 Stakeout operation(s) that employ police officers to observe the “worst of the worst” repeat DUI offender probationers with suspended or revoked driver licenses.
18. To increase the police department’s enforcement index 2 points from 12.
19. To increase total department-wide DUI arrests by 20% from 117.
20. To participate in the National Distracted Driving Awareness Month in April.
21. To participate in the statewide Click It or Ticket mobilization period in May.

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22. To collaborate with the county's "Avoid DUI Coalition" by: participating in all planning and scheduling meetings and MADD/Avoid DUI Seminars; providing your county Avoid Coordinator (Host) with your agency's schedule of operations that occur during any Avoid operational campaign period; and reporting daily, during holiday Avoid efforts, to the county Avoid Coordinator your agency's DUI arrests & DUI fatality information for the Avoid media campaign.
23. To implement 6 speed compliance programs conducting operations in identified areas of high bicycle and pedestrian traffic.
24. To establish a comprehensive continuing public education program to reduce pedestrian and bicycle collisions.

NOTE: Nothing in this "agreement" shall be interpreted as a requirement, formal or informal, that a particular police officer issue a specified or predetermined number of citations in pursuance of the goals and objectives hereunder.

METHOD OF PROCEDURE

Phase 1 – Program Preparation, Training and Implementation (1st Quarter of the Grant Year)

- The police department will develop operational plans to implement the "best practice" strategies outlined in the objectives section.
- A draft news release will be submitted to OTS to announce the grant program.
- All training needed to implement the program should be conducted this quarter.
- All grant related purchases needed to implement the program should be made this quarter.
- In order to develop/maintain the "Hot Sheets," research will be conducted to identify the "worst of the worst" repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The Hot Sheets may include the driver's name, last known address, DOB, description, current license status, and the number of times suspended or revoked for DUI. Hot Sheets should be updated and distributed to traffic and patrol officers at least monthly.
- Implementation of the STEP program will be accomplished by deploying personnel at high collision locations.

Phase 2 – Community Awareness (Throughout Grant Period)

- The police department will work to create media opportunities throughout the grant period to call attention to the innovative program strategies and outcomes.

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Phase 3 – Data Collection & Reporting (Throughout Grant Period)

- The police department will submit a Quarterly Performance Report (QPR) and a separate quarterly Schedule C within 30 days following each calendar quarter.
- The final QPR, Schedule C, Claim and Executive Summary are due to OTS 30 days following the end of the grant period.
- Reports shall be completed and submitted in accordance with OTS requirements specified in the Grant Program Manual.

METHOD OF EVALUATION

Using the data compiled during the grant, the Grant Director will prepare the Executive Summary to accompany the final QPR. The Executive Summary will: (1) briefly state the original problem; (2) specify the most significant goals and objectives; (3) highlight the most significant activities that contributed to the success of the program and the strategies used to accomplish the goals; and (4) describe the program's accomplishments as they relate to the goals and objectives.

ADMINISTRATIVE SUPPORT

This program has full support of the City of Rohnert Park. Every effort will be made to continue the activities after the grant conclusion.

SCHEDULE B
DETAILED BUDGET ESTIMATE
GRANT NO. PT14109

| FUND NUMBER | CATALOG NUMBER (CFDA) | | FUND DESCRIPTION | |
|-------------|-----------------------|--|---------------------------------------|--|
| 402 PT | 20.600 | | STATE AND COMMUNITY HIGHWAY SAFETY | |

| COST CATEGORY | FISCAL YEAR ESTIMATES | | | TOTAL COST TO GRANT |
|---|-----------------------|------------------------------------|--|------------------------|
| | CFDA | FY-1 10/1/13 thru 9/30/14 | | |
| A. PERSONNEL COSTS | | | | |
| <u>Fulltime</u> | | | | |
| Traffic Enforcement Officer | 20.600 | \$ 95,436.00 | | \$ 95,436.00 |
| 1 x 12 mo @ \$7,953 x 100% | | | | |
| Benefits @ 0.5589 | 20.600 | \$ 53,340.00 | | \$ 53,340.00 |
| <u>Overtime</u> | | | | |
| DUI Saturation Patrols | 20.600 | \$ 8,000.00 | | \$ 8,000.00 |
| Stakeout Operations | 20.600 | \$ 2,000.00 | | \$ 2,000.00 |
| Warrant Service Operations | 20.600 | \$ 2,000.00 | | \$ 2,000.00 |
| Speed Operations | 20.600 | \$ 8,000.00 | | \$ 8,000.00 |
| Traffic Enforcement Operations | 20.600 | \$ 10,500.00 | | \$ 10,500.00 |
| Distracted Driving Operations | 20.600 | \$ 10,500.00 | | \$ 10,500.00 |
| Benefits @ 0.0145 | 20.600 | \$ 595.00 | | \$ 595.00 |
| Category Sub-Total | | \$ 190,371.00 | | \$ 190,371.00 |
| B. TRAVEL EXPENSE | | | | |
| In-State | 20.600 | \$ 3,000.00 | | \$ 3,000.00 |
| Out-of-State | 20.600 | \$ 2,000.00 | | \$ 2,000.00 |
| Category Sub-Total | | \$ 5,000.00 | | \$ 5,000.00 |
| C. CONTRACTUAL SERVICES | | | | |
| None | | | | \$ - |
| Category Sub-Total | | \$ - | | \$ - |
| D. EQUIPMENT | | | | |
| Police Motorcycle | 20.600 | \$ 35,000.00 | | \$ 35,000.00 |
| Category Sub-Total | | \$ 35,000.00 | | \$ 35,000.00 |
| E. OTHER DIRECT COSTS | | | | |
| Traffic Collision Reconstruction System | 20.600 | \$ 4,995.00 | | \$ 4,995.00 |
| Motorcyle Helmet | 20.600 | \$ 2,000.00 | | \$ 2,000.00 |
| Desktop Computer | 20.600 | \$ 3,500.00 | | \$ 3,500.00 |
| Motorcyle Video Systems | 20.600 | \$ 6,000.00 | | \$ 6,000.00 |
| Digital Camera | 20.600 | \$ 2,629.00 | | \$ 2,629.00 |
| Category Sub-Total | | \$ 19,124.00 | | \$ 19,124.00 |
| F. INDIRECT COSTS | | | | |
| None | | | | \$ - |
| Category Sub-Total | | \$ - | | \$ - |
| GRANT TOTAL | | \$ 249,495.00 | | \$ 249,495.00 |

SCHEDULE B-1

GRANT NO. PT14109

BUDGET NARRATIVE

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PERSONNEL COSTS

Traffic Enforcement Officer – The Rohnert Park Department of Public Safety will hire 1 additional Traffic Officer responsible for achieving the goals and objectives described in the grant. The salary category represents their estimated actual base salary plus the following established benefits.

Salaries-may include wages, salaries, special compensations, or authorized absences such as annual leave and sick leave provided the cost for the individual employee is (a) reasonable for the services rendered, and (b) follows an appointment made in accordance with state or local laws and rules and meets federal requirements.

Full Time Benefit Rates

| | |
|---------------------------|---------------|
| Dental Insurance | 2.00% |
| Health Insurance | 13.00% |
| Medicare | 1.45% |
| Retirement | 39.40% |
| Vision Insurance | 0.04% |
| TOTAL BENEFIT RATE | 55.89% |

Overtime

Overtime for grant funded law enforcement operations may be conducted by personnel such as a Lieutenant, Sergeant, Corporal, Deputy, Officer, Community Services Officer, Dispatcher, etc., depending on the titles used by the agency and the grantees overtime policy. Personnel will be deployed as needed to accomplish the grant goals and objectives.

Costs are estimated based on an overtime hourly rate range of \$40.00/hour to \$82.00/hour.

Overtime reimbursed will reflect actual costs of the personnel conducting the appropriate operation up to the maximum range specified.

Overtime Benefit Rates

| | |
|---------------------------|--------------|
| Medicare | 1.45% |
| TOTAL BENEFIT RATE | 1.45% |

TRAVEL EXPENSE

In State

Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Local mileage for grant activities and meetings is included. Anticipated travel may include Vehicular Homicide Seminar and OTS Leadership and Training

SCHEDULE B-1

GRANT No. PT14109

BUDGET NARRATIVE

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Seminar. *All conferences, seminars or training not specifically identified in the Schedule B-1 (Budget Narrative) must be approved by OTS. All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.*

Out-Of-State

Appropriate staff may attend Lifesavers (Nashville, TN) and Governors Highway Safety Association annual meeting (Grand Rapids, MI) in support of the grant goals and objectives. *All out-of-state travel not specifically identified in the Schedule B-1 (Budget Narrative) must receive written approval from the OTS Director. All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.*

CONTRACTUAL SERVICES

None.

EQUIPMENT

1 Police Motorcycle - fully equipped motorcycle(s) to be used for grant purposes. Costs may include communication equipment, emergency equipment package, safety bars and modifications and accessories.

OTHER DIRECT COSTS

1 Traffic Collision Reconstruction System - system to diagram and record a traffic collision scene and perform calculations. Costs may include laptop, software, electronic transit, electronic distance measuring device and accessories.

1 Motorcycle Helmet - for use by motorcycle traffic officers. Costs may include a communication system such as a headset, microphone and speakers.

1 Desktop Computer - for use in tracking grant activities and producing required reports. Costs may include monitor, printer, software and accessories.

3 Motorcycle Video System(s) – motorcycle mounted system to record traffic stops and the results of traffic collisions. Costs may include a camera, VCR, monitor, controller, microphones, hardware, and modifications and accessories.

1 Digital Camera – for use in capturing images while conducting grant related activities, such as enforcement operations, collision scenes, educational events/activities and to aid in prosecution of DUI cases. Costs may include accessories such as memory card, carrying case and tripod.

SCHEDULE B-1
GRANT NO. PT14109

BUDGET NARRATIVE

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INDIRECT COSTS

None.

PROGRAM INCOME

There will be no program income generated from this grant.

EXHIBIT A
CERTIFICATIONS AND ASSURANCES

Failure to comply with applicable Federal statutes, regulations, and directives may subject Grantee Agency officials to civil or criminal penalties and/or place the State in a high risk grantee status in accordance with 49 CFR §18.12.

The officials named on the Grant Agreement, certify by way of signature on the Grant Agreement signature page, that the Grantee Agency complies with all applicable Federal statutes, regulations, and directives and State rules, guidelines, policies and laws in effect with respect to the periods for which it receives grant funding. Applicable provisions include, but are not limited to, the following:

- 23 U.S.C. Chapter 4 - Highway Safety Act of 1966, as amended
- 49 CFR Part 18 - Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
- 23 CFR Chapter II - (§§1200, 1205, 1206, 1250, 1251, & 1252) Regulations governing highway safety programs
- NHTSA Order 462-6C - Matching Rates for State and Community Highway Safety Programs
- Highway Safety Grant Funding Policy for Field-Administered Grants

NONDISCRIMINATION

The Grantee Agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (88), which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21); (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and the Americans with Disabilities Act of 1990 (101), as amended (42 U.S.C. 12101, et seq.), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27); (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Civil Rights Restoration Act of 1987 (100), which requires Federal-aid recipients and all subrecipients to prevent discrimination and ensure nondiscrimination in all of their programs and activities; (f) the Drug Abuse Office and Treatment Act of 1972 (92), as amended, relating to nondiscrimination on the basis of drug abuse; (g) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (91), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (h) Sections 523 and 527 of the Public Health Service Act of 1912, as amended (42 U.S.C. 290dd-3 and 290ee-3), relating to confidentiality of alcohol and drug abuse patient records; (i) Title VIII of the Civil Rights Act of 1968, as amended (42 U.S.C. 3601, et seq.), relating to nondiscrimination in the sale, rental or financing of housing; (j) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (k) the requirements of any other nondiscrimination statute(s) which may apply to the application.

EXHIBIT A
CERTIFICATIONS AND ASSURANCES

BUY AMERICA ACT

The Grantee Agency will comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)), which contains the following requirements:

Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

POLITICAL ACTIVITY (HATCH ACT)

The Grantee Agency will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

EXHIBIT A
CERTIFICATIONS AND ASSURANCES

RESTRICTION ON STATE LOBBYING

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

Instructions for Primary Certification

1. By signing and submitting this Grant Agreement, the Grantee Agency official is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the Grantee Agency official to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the Grantee Agency official knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this Grant Agreement is submitted if at any time the Grantee Agency official learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *Grant Agreement*, and *voluntarily excluded*, as used in this clause, have the meaning set out in the Definitions and coverage sections of 49 CFR Part 29. You may contact the department or agency to which this Grant Agreement is being submitted for assistance in obtaining a copy of those regulations.
6. The Grantee Agency official agrees by submitting this Grant Agreement that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

EXHIBIT A
CERTIFICATIONS AND ASSURANCES

7. The Grantee Agency official further agrees by submitting this Grant Agreement that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-procurement Programs.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Covered Transactions

- (1) The Grantee Agency official certifies to the best of its knowledge and belief, that its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
 - (b) Have not within a three-year period preceding this Grant Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/Grant Agreement had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the Grantee Agency official is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this Grant Agreement.

EXHIBIT A
CERTIFICATIONS AND ASSURANCES

Instructions for Lower Tier Certification

1. By signing and submitting this Grant Agreement, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this Grant Agreement is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *Grant Agreement*, and *voluntarily excluded*, as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this Grant Agreement is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this Grant Agreement that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this Grant Agreement that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (See below)
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

EXHIBIT A
CERTIFICATIONS AND ASSURANCES

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions

1. The prospective lower tier participant certifies, by submission of this grant agreement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this grant agreement.

STATE OF CALIFORNIA

EDMUND G. BROWN JR., GOVERNOR

OFFICE OF TRAFFIC SAFETY

2208 KAUSEN DRIVE, SUITE 300
ELK GROVE, CA 95758
www.ots.ca.gov
(916) 509-3030
(800) 735-2929 (TT/TDD-Referral)
(916) 509-3055 (FAX)



September 25, 2013

Grant No. PT14109

Aaron Johnson, Sergeant
Department of Public Safety
City of Rohnert Park
500 City Center Drive
Rohnert Park, CA 94928

Dear Sergeant Johnson:

The Office of Traffic Safety (OTS) has approved your traffic safety grant as part of the California Traffic Safety Program.

Costs incurred must be in accordance with your grant agreement, and recorded in your accounting system. No other costs can be allowed without OTS approval. Costs incurred prior to the starting date or subsequent to the closing date of this grant are not reimbursable.

Within the first quarter of your grant period, your Coordinator will provide you with information about operational and fiscal requirements, as well as tools to manage your new grant.

Please refer to the above grant number in all your communications with this office. If you have any questions, please contact Donna Black, Regional Coordinator, at (916) 509-3015 or e-mail at donna.black@ots.ca.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "For, Russ Chavis".

RUSSIA CHAVIS
Acting Director

DB:lkd

Enclosures

cc: Brian Masterson
Terri Mazzanti
Fiscal

Program Budget Detail

Selective Traffic Enforcement Program PT-14109

Notes/Details:

(1) Selective Traffic Enforcement Program. Paid to City on reimbursement basis.

(2) Staff time is broken up into **seven** enforcement categories. Each is allocated by OTS.

| Categories | Hours | Amount | Total |
|--------------------------------|-------|------------------|------------------|
| Full Time | | | |
| Traffic Enforcement Officer | | | |
| 1 x 12 mo. @ \$7,953 x 100% | 2120 | \$95,436 | \$95,436 |
| Benefits @ 0.5589 | | \$53,340 | \$53,340 |
| Dental Insurance 2.00% | | | |
| Health Insurance 13.00% | | | |
| Medicare 1.45% | | | |
| Retirement 39.4% | | | |
| Vision Insurance 0.04% | | | |
| Overtime | | | |
| DUI Saturation Patrol | 107 | \$8,000 | \$8,000 |
| Stakeout Operations | 27 | \$2,000 | \$2,000 |
| Warrant Service Operations | 27 | \$2,000 | \$2,000 |
| Speed Operations | 107 | \$8,000 | \$8,000 |
| Traffic Enforcement Operations | 140 | \$10,500 | \$10,500 |
| Distracted Driving Operations | 140 | \$10,500 | \$10,500 |
| Medicare Benefits @1.45% | | \$595 | \$595 |
| TOTAL PERSONNEL COSTS | | \$190,371 | \$190,371 |

(3) Travel Expense: In/Out -state training opportunity for any class(es), traffic related and approved by OTS.

| OTS Pre-Aproved Training | Amount | Total |
|--------------------------------------|----------------|----------------------|
| Vehicular Homicide | \$1,500 | \$1,500 |
| OTS Leadership and Training | \$1,500 | \$1,500 |
| Lifesavers | \$1,000 | \$1,000 |
| Governors Highway Safety Association | \$1,000 | \$1,000 |
| | \$5,000 | Total \$5,000 |

(4) Other Direct Cost

| | | |
|---|-----------------|-----------------------|
| Traffic Collision Reconstruction System | \$4,995 | \$4,995 |
| Motorcycle Helmet | \$2,000 | \$2,000 |
| Desktop Computer | \$3,500 | \$3,500 |
| Motorcycle Video System | \$6,000 | \$6,000 |
| Digital Camera | \$2,629 | \$2,629 |
| | \$19,124 | Total \$19,124 |

(5) Equipment

| | | |
|--|-----------------|-----------------------|
| Police Motorcycle, to include all safety gear and radios | \$35,000 | \$35,000 |
| BMW 1200 RT-P per Dept Spec | | |
| | \$35,000 | Total \$35,000 |

Grand Total \$249,495

DEPARTMENT OF PUBLIC SAFETY FY13/14 PROGRAM BUDGET NARRATIVES

Selective Traffic Enforcement Program PT-14109

Time tested and best practice strategies will be used on an overtime basis to reduce the number of persons killed and injured in crashes involving alcohol, speed, red light running, and other primary collision factors. The funded strategies may include: DUI saturation patrols to apprehend impaired drivers; warrant service operations targeting repeat DUI violators who failed to appear in court or violate probation; stakeout operations for repeat DUI offenders; and the use of 'HOT Sheets' to help law enforcement identify and apprehend the 'worst of the worst' DUI offenders. Law enforcement personnel will receive specialized training to detect and apprehend drivers under the influence of drugs (legal and illegal). Also, special patrols will be used to enforce CA's hand held and texting while driving laws. The program may also concentrate on speed, aggressive driving, seat belt enforcement, intersection operations with disproportionate numbers of traffic crashes and special enforcement operations encouraging motorcycle safety. This grant also funds one Motorcycle Officer for one year. The grant funded strategies are designed to earn media attention, thus enhancing the overall deterrent effect. All expenditures incurred are 100% grant reimbursable.