

RESOLUTION NO. 2012-28

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK
AMENDING THE OPERATING BUDGET FOR THE CITY OF ROHNERT PARK
FOR FISCAL YEAR 2011-12**

WHEREAS, the City Manager has heretofore prepared and submitted to the City Council a proposed budget for the City of Rohnert Park for the fiscal year 2011-12;

WHEREAS, the City Council adopted the proposed City budget on June 28, 2011;

WHEREAS, since that date, the City has finalized negotiations with all bargaining units; and

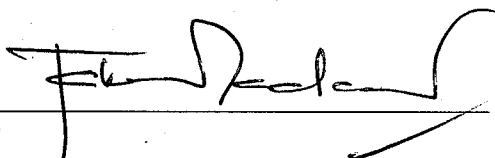
WHEREAS, the City Manager has prepared an amended budget based on these current events.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Rohnert Park that the City of Rohnert Park Amended Budget FY 2011-12, a copy of which is attached hereto as "Exhibit A" and by reference made a part of this resolution, be and the same is hereby approved and adopted as the budget for the City of Rohnert Park for the fiscal year 2011-12.

DULY AND REGULARLY ADOPTED by the City Council of the City of Rohnert Park this 28th day of February, 2012.

CITY OF ROHNERT PARK

Mayor



ATTEST

City Clerk, *interim*



AHANOTU: <u>AYE</u>	BELFORTE: <u>AYE</u>	CALLINAN: <u>AYE</u>	STAFFORD: <u>AYE</u>	MACKENZIE: <u>AYE</u>
AYES: (5)	NOES: (0)	ABSENT: (0)	ABSTAIN: (0)	

EXHIBIT A

PROPOSED GENERAL FUND OPERATING BUDGET - AMENDED

	2010-11 ACTUAL	2010-11 ADOPTED BUDGET	2011-12 ADOPTED BUDGET	2011-12 AMENDED BUDGET	\$ INC/(DEC) 2010-11 ADOPTED
REVENUE					
Property Taxes	\$ 2,679,110	\$ 2,735,000	\$ 2,402,000	\$ 2,402,000	\$ (333,000)
Sales and Other Taxes	11,554,498	10,583,790	11,702,902	11,702,902	1,119,112
Licenses and Permits	827,022	789,415	795,000	795,000	5,585
Fines	146,940	190,000	160,500	160,500	(29,500)
Interest and Rents	887,721	1,140,995	1,114,250	1,114,250	(26,745)
Intergovernmental	3,393,688	3,226,000	3,098,000	3,098,000	(128,000)
Charges for Current Services	617,665	746,200	591,320	591,320	(154,880)
Community Facilities	1,481,095	1,466,000	1,583,200	1,583,200	117,200
Sale of Property	-	-	-	-	-
Miscellaneous	466,579	96,000	100,000	100,000	4,000
TOTAL REVENUE	\$ 22,054,318	\$ 20,973,400	\$ 21,547,172	\$ 21,547,172	\$ 573,772
EXPENSE					
Administration	\$ 1,680,826	\$ 1,706,480	\$ 1,680,896	\$ 1,615,607	\$ (90,873)
Finance	1,116,526	1,147,900	1,182,935	1,090,000	(57,900)
Information Systems	510,659	533,804	578,506	563,011	29,207
Development Services	906,860	1,154,429	1,009,623	898,848	(255,581)
Rent Appeals Board	130,252	150,912	141,996	21,465	(129,447)
Non Departmental	3,941,537	4,115,668	4,144,503	4,122,003	6,335
Police & Fire	14,378,936	15,034,556	15,026,345	13,975,813	(1,058,743)
Animal Shelter	357,592	500,444	477,773	411,222	(89,222)
Public Works	1,259,231	2,236,786	2,020,578	1,762,765	(474,021)
Community Facilities	2,687,918	1,993,324	2,003,303	1,918,701	(74,623)
TOTAL EXPENSE	\$ 26,970,337	\$ 28,574,303	\$ 28,266,458	\$ 26,379,435	\$ (2,194,868)
Transfer In from Other Funds	\$ 4,168,591	\$ 7,720,903	\$ 4,774,186	\$ 4,608,045	\$ (3,112,858)
Transfers Out to Other Funds	(120,000)	(120,000)	(109,500)	(109,500)	10,500
TOTAL TRANSFERS	\$ 4,048,591	\$ 7,600,903	\$ 4,664,686	\$ 4,498,545	\$ (3,102,358)
CHANGE IN FUND BALANCE	\$ (867,428)	\$ -	\$ (2,054,600)	\$ (333,718)	\$ (333,718)

PROPOSED GENERAL FUND OPERATING BUDGET - AMENDED

	2010-11 ACTUAL	2010-11 ADOPTED BUDGET	2011-12 ADOPTED BUDGET	2011-12 AMENDED BUDGET	\$ INC/(DEC) 2010-11 ADOPTED
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Licenses and Permits	827,022	789,415	795,000	795,000	5,585
Fines	146,940	190,000	160,500	160,500	(29,500)
Interest and Rents	887,721	1,140,995	1,114,250	1,114,250	(26,745)
Intergovernmental	3,393,688	3,226,000	3,098,000	3,098,000	(128,000)
Charges for Current Services	617,665	746,200	591,320	591,320	(154,880)
Community Facilities	1,481,095	1,466,000	1,583,200	1,583,200	117,200
Sale of Property	-	-	-	-	-
Miscellaneous	466,579	96,000	100,000	100,000	4,000
TOTAL REVENUE	\$ 22,054,318	\$ 20,973,400	\$ 21,547,172	\$ 21,547,172	\$ 573,772
EXPENSE					
Administration	\$ 1,680,826	\$ 1,706,480	\$ 1,680,896	\$ 1,615,607	\$ (90,873)
Finance	1,116,526	1,147,900	1,182,935	1,090,000	(57,900)
Information Systems	510,659	533,804	578,506	563,011	29,207
Development Services	906,860	1,154,429	1,009,623	898,848	(255,581)
Rent Appeals Board	130,252	150,912	141,996	21,465	(129,447)
Non Departmental	3,941,537	4,115,668	4,144,503	4,122,003	6,335
Police & Fire	14,378,936	15,034,556	15,026,345	13,975,813	(1,058,743)
Animal Shelter	357,592	500,444	477,773	411,222	(89,222)
Public Works	1,259,231	2,236,786	2,020,578	1,762,765	(474,021)
Community Facilities	2,687,918	1,993,324	2,003,303	1,918,701	(74,623)
TOTAL EXPENSE	\$ 26,970,337	\$ 28,574,303	\$ 28,266,458	\$ 26,379,435	\$ (2,194,868)
Transfer In from Other Funds	\$ 4,168,591	\$ 7,720,903	\$ 4,774,186	\$ 4,608,045	\$ (3,112,858)
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TOTAL TRANSFERS	\$ 4,048,591	\$ 7,600,903	\$ 4,664,686	\$ 4,498,545	\$ (3,102,358)
CHANGE IN FUND BALANCE	\$ (867,428)	\$ -	\$ (2,054,600)	\$ (333,718)	\$ (333,718)

**REVISED COST RECOVERY METHODOLOGY
SUCCESSOR AGENCY
OF THE CITY OF ROHNERT PARK
2011-12 Budget**

**COMPUTATION TO GENERAL FUND
2011-12**

	FY 2011-12 6 Months Actual	Weighted Average	Amount
General Government:			
City Council	\$ 32,374	0.01	\$ 390
City Manager	240,142	0.09	21,433
Finance & Accounting	526,431	0.20	102,997
Information Systems	246,133	0.09	22,515
Development Services	443,747	0.16	73,183
Human Resource	192,819	0.07	13,818
City Offices Building	214,788	0.08	17,146
City Offices Annex	9,553	0.00	34
Non-Departmental	784,671	0.29	228,832
	2,690,658	1.00	* 480,348

Total

**** Rounded amt used in 2011-12 budget**

\$480,350

City of Rohnert Park
Revenue Summary Report
For Six Months Ending December 31, 2011

	6 Months Ending <u>12/31/2010</u>	6 Months Ending <u>12/31/2011</u>	<u>Diff.</u>	%		2011-12 <u>Amended</u> <u>Budget</u>	Actual <u>As %</u> <u>of Budget</u>
				+ / -			
Major Funds:							
General	\$ 8,876,735	\$ 9,459,273	\$ 582,538	7%		\$ 19,955,602	47.4%
Water	3,031,510	3,275,311	243,801	8%		6,458,000	50.7%
Sewer	3,221,552	3,805,506	583,955	18%		12,588,400	30.2%
Refuse	2,349,755	2,282,241	(67,514)	-3%		5,545,000	41.2%
Sub-Total Major Operating Funds	\$ 17,479,552	\$ 18,822,332	\$ 1,342,780	8%		\$ 44,547,002	42.3%
General Fund							
Property Tax	\$ 532,355	\$ 538,440	\$ 6,085	1%		2,402,000	22.4%
Real Property Transfer Tax	31,872	61,750	29,878	94%	(a)	65,000	95.0%
Sales Tax	2,490,000	2,213,166	(276,834)	-11%	(b)	\$ 4,548,233	48.7%
Measure E	658,157	1,383,481	725,324	110%	(c)	2,400,000	57.6%
Sales Tax In Lieu	777,502	782,904	5,402	1%		1,579,669	49.6%
Transient Occupancy Tax	955,114	1,046,629	91,516	10%	(d)	1,700,000	61.6%
Franchise Fees	311,655	361,474	49,819	16%	(e)	1,410,000	25.6%
License & Permits	742,662	828,348	85,686	12%	(f)	795,000	104.2%
Fines, Forfeits & Penalties	43,821	68,865	25,044	57%	(g)	160,500	42.9%
Use of Money & Property	475,872	387,414	(88,459)	-19%	(h)	1,114,250	34.8%
Other Agencies	1,613,225	1,543,921	(69,304)	-4%		3,098,000	49.8%
Charges for Services	171,798	170,680	(1,118)	-1%		582,950	29.3%
Miscellaneous Income/Donations	72,703	72,201	(502)	-1%		100,000	72.2%
Total General Fund Revenue	\$ 8,876,735	\$ 9,459,273	\$ 582,538	7%		\$ 19,955,602	47.4%

Variance Explanations:

(a) Increased in real property transfer tax due to a rise in home purchased

(b) Actual for the 1st six months is 11% lower than prior year as the economy slowly recovers

(c) Measure E effective on 10/1/2010. Prior year reflected 3 months (Oct-Dec) collections compared to 6 months

(d) Transient Occupancy Tax (TOT) increased by 10% over prior year.

(e) PG&E Franchise Fee adjustment of \$16K covers from 2006-2010. PEG fee in prior year came in late April

(f) A rise in building permits and plan check fees are much higher than projected due to increase in building activities.

Additionally, this includes business license which is billed once a year

(g) Primarily increase in Vehicle code and parking fines

(h) Use of Money and Property decreased 19% from prior year mainly due to low interest earnings

City of Rohnert Park
Expenditure Summary Report
For Six Months Ending December 31, 2011

Department Totals	6 Months Ending 12/31/2010	6 Months Ending 12/31/2011	Difference	% + / -	2011-12 Amended Budget	Actual As % of Budget
City Council	\$ 39,421	\$ 32,374	\$ (7,046)	-18%	\$ 72,757	44.5%
City Manager	368,058	240,142	(127,916)	-35%	495,773	48.4%
Economic Development	-	29,433	29,433		202,838	14.5%
Finance	557,386	526,431	(30,954)	-6%	1,090,000	48.3%
Data Processing	220,764	246,133	25,369	11%	563,011	43.7%
Legal Services	151,985	231,680	79,696	52%	425,000	54.5%
Development Services	420,196	443,747	23,551	6%	898,848	49.4%
Human Resources	178,376	192,819	14,444	8%	419,239	46.0%
Rent Appeals Board	18,432	17,307	(1,125)	-6%	21,465	80.6%
City Office Building	166,302	185,715	19,413	12%	518,981	35.8%
City Office Annex	9,290	9,553	263	3%	22,064	43.3%
Non Department	1,011,908	940,904	(71,004)	-7%	1,948,610	48.3%
Retirees Benefits	792,377	810,112	17,735	2%	1,632,348	49.6%
Public Safety Personnel	6,494,055	5,926,005	(568,050)	-9%	11,878,735	49.9%
Police Protection	453,361	499,983	46,622	10%	1,359,339	36.8%
Fire Protection/Prevention	176,538	153,249	(23,289)	-13%	457,139	33.5%
Animal Shelter	202,467	185,828	(16,639)	-8%	411,222	45.2%
Public Safety Buildings	112,772	91,702	(21,070)	-19%	265,600	34.5%
Booking Fees	15,096	(13,105)	(28,201)	-187%	-	0.0%
S.A. Exams	7,200	12,600	5,400	75%	15,000	84.0%
Public Works	245,943	147,061	(98,882)	-40%	288,209	51.0%
Streets & Bike 3420	209,982	327,409	117,427	56%	637,288	51.4%
Street Lighting	81,605	41,391	(40,214)	-49%	-	100.0%
Traffic Signals	31,599	-	(31,599)	-100%	-	0.0%
Storm Drains	48,810	66,470	17,659	36%	90,133	73.7%
Park Maintenance	207,677	162,081	(45,596)	-22%	338,466	47.9%
PW Landscape	142,149	271,690	129,542	91%	379,299	71.6%
Total Departments	\$ 12,363,747	\$ 11,778,716	\$ (585,031)	-5%	\$ 24,431,363	48.2%

Expense do not include the recharge

City of Rohnert Park
Revenue/Expenditure Recreation Facilities
for Six Months Ending December 31, 2011

<i>Recreation Income</i>	6 Months Ending 12/31/2010	6 Months Ending 12/31/2011	Difference	% +/-	2011-12 Budget	Actual as of % Budget
Sports Center	\$ 265,475	\$ 259,579	\$ (5,895)	-2%	\$ 579,400	44.8%
Swimming Pools	82,769	80,288	(2,482)	-3%	145,500	55.2%
Community Events	57,227	66,619	9,392	16%	76,000	87.7%
Community Center	87,618	116,755	29,137	33%	290,000	40.3%
Ceramics Studio	16,732	688	(16,044)	-96%	-	0.0%
Burton Ave Center	14,733	28,864	14,131	96%	28,000	103.1%
Ladybug Rec Building	3,820	4,395	575	15%	8,500	51.7%
Senior Center	28,458	36,952	8,495	30%	128,000	28.9%
Perfoming Arts Center	145,729	170,063	24,334	17%	282,800	60.1%
PAC Sign Rental	29,576	18,253	(11,323)	-38%	24,000	76.1%
Total Recreation Income	\$ 732,136	\$ 782,456	\$ 50,319	7%	\$ 1,562,200	50.1%
Facilities Expenditures						
Sports Center	\$ 198,767	\$ 221,464	\$ 22,697	11%	\$ 471,862	46.9%
Swimming Pools	167,092	158,505	(8,587)	-5%	298,261	53.1%
Community Events	101,244	76,097	(25,148)	-25%	93,764	81.2%
Community Center	121,531	165,925	44,394	37%	369,501	44.9%
Ceramic Studio	15,393	805	(14,588)	-95%	-	0.0%
Community Center Grounds	4,331	-	(4,331)	-100%	-	0.0%
Commission	10,549	10,048	(502)	-5%	19,955	50.4%
Burton Ave Center	16,095	22,569	6,474	40%	33,103	68.2%
Benicia Building	1,247	185	(1,062)	-85%	1,500	12.3%
Ladybug Rec Building	2,460	5,046	2,586	105%	10,384	48.6%
Senior Center	82,462	72,929	(9,533)	-12%	188,141	38.8%
Golf Courses	1,406	3,321	1,915	136%	6,592	50.4%
Perfoming Arts Center	200,134	292,783	92,649	46%	425,638	68.8%
Total Facilities Expenditures	\$ 922,712	\$ 1,029,677	\$ 106,964	12%	\$ 1,918,701	53.7%
Net Community Facilities	\$ (190,576)	\$ (247,221)	(56,645)	30%	\$ (356,501)	69.3%

FY11/12 Salary/Benefits Savings

DEPARTMENT	2011-12 ADOPTED BUDGET	2011-12 AMENDED BUDGET	\$ INCREASE/ (DECREASE)
City Council	71,628	64,208	(7,420)
Administration	672,379	624,782	(47,597)
Human Resources	251,009	240,737	(10,272)
Finance	1,063,235	970,300	(92,935)
Information Systems	228,506	213,011	(15,495)
Development Services	1,372,923	1,262,149	(110,774)
Rent Appeals Board	131,396	10,865	(120,531)
Public Safety	12,192,596	11,182,057	(1,010,539)
Animal Shelters	317,299	251,449	(65,850)
Public Works	1,334,114	1,120,312	(213,802)
Community Facilities	1,126,453	1,040,527	(85,926)
Non-Departmental	1,519,383	1,632,348	112,965
Water	1,345,615	1,283,280	(62,335)
Sewer	756,878	766,507	9,629
Total Salary/Benefits	22,383,414	20,662,532	(1,720,882)

CITY OF ROHNERT PARK
Projected General Fund Cash Balance
GENERAL FUND

	<u>Estimated Actual</u>
BEGINNING CASH BALANCE 7/1/11	(\$945,782)
REVENUES:	
Property Taxes	2,402,000
Taxes (Other Than Property)	11,702,902
Licenses and Permits	795,000
Fines	160,500
Interest and Rents	1,114,250
From Other Agencies	3,098,000
Charges for Current Services - Recreation	1,859,350
Charges for Current Services	306,800
Miscellaneous	100,000
TOTAL REVENUE	<u>\$21,538,802</u>
EXPENDITURES:	
General Government	8,310,934
Public Safety	14,387,035
Public Works & Parks	1,754,394
Recreation	1,493,063
Performing Arts Center	425,638
TOTAL EXPENDITURES	<u>26,371,064</u>
DEFICIENCY OF REVENUES UNDER EXPENDITURES	(4,832,262)
OTHER SOURCES (USES):	
From Gas Tax Fund	306,000
From Rent Appeals Board Fund	23,500
From Vehicle Abatement Fund (Code Enforcement Officer)	15,000
From Refuse Fund (Code Enforcement Officer)	10,000 Per Refuse Contract
From Measure M Funds	520,000
From SLESF (AB 3229) Fund	100,000
From General Plan Maintenance Fee	65,000 Per Development Services
From Traffic Safety Fund	135,000 3 Police SUV's
From CDC Housing/Project Fund	9,285 85% of Staff's S&B
From Water Operating Fund	145,000 Retiree medical cost share
From Sewer Operating Fund	79,000 Retiree medical cost share
Transfer To Water Operation	1,072,200
Transfer To Sewer Operation	714,800
Transfer To Community Dev. Commission/Housing	607,380
Transfer To Community Dev. Commission/Projects	607,380
Transfer to Refuse Enterprise Fund	300,000
Transfer out 2003 LRRB's	(109,500)
To Vehicle Abatement Fund	(20,000) Budgeted revenue for FY11/12
To General Plan Maintenance Fee	(1,500) Budgeted revenue for FY11/12
To Traffic Safety Fund	(80,000) Vehicle Fines only
Total other sources (uses)	<u>4,498,545</u>
NET CHANGES	<u>(\$333,717)</u>
PROJECTED ENDING CASH BALANCE 6/30/2012	(\$1,279,499)

Cash Flow Summary

Cash Receipts	2011-12 Budget	Total YTD Actual Thru 12/31/2011	January Actual	February Projected	March Projected	April Projected	May Projected	June Projected	Total FY11/12 Projected
Property Taxes	\$2,402,000	538,440	-	-	-	1,863,560	-	-	2,402,000
Sales and Use Tax	4,548,233	1,496,380	347,925	344,900	344,976	369,060	362,200	324,169	3,589,610
Measure E	2,400,000	952,501	200,400	249,420	249,420	249,420	249,420	249,419	2,400,000
Transient Occupancy Tax	1,700,000	946,802	99,827	130,674	130,674	130,674	130,674	130,675	1,700,000
Other Taxes	3,054,669	1,199,764	195,324	172,563	172,563	955,466	172,563	172,564	3,040,807
License & Permits	795,000	828,348	49,271	23,000	23,000	23,000	23,000	23,000	992,619
Fines, Forfeits & Penalties	160,500	68,865	12,765	12,500	12,500	12,500	12,500	12,500	144,130
Revenue Use of Money & Property	1,114,250	387,414	40,444	40,000	40,000	40,000	40,000	40,000	627,858
Revenue Other Agencies	3,098,000	1,543,921	21,540	306,708	306,708	306,708	306,708	306,707	3,098,999
Charges For Current Services	2,166,150	931,262	19,643	243,050	243,050	243,050	243,050	243,050	2,166,156
Miscellaneous/Donations	100,000	72,201	18,067	5,000	5,000	5,000	5,000	5,000	115,268
Total	21,538,802	8,183,442	1,005,206	1,527,815	1,527,891	4,198,438	1,545,115	1,507,084	20,277,447
Transfers	4,608,045	2,304,023	384,004	384,004	384,004	384,004	384,004	384,004	4,608,045
Cash Disbursements									
Payroll	-	10,080,463	1,280,573	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	18,861,036
Accounts Payable	-	3,690,973	550,000	580,000	600,000	610,000	615,000	615,000	7,260,973
Debt Services	-	54,750	54,750	-	-	-	-	-	109,500
Total	-	13,826,186	1,885,323	2,080,000	2,100,000	2,110,000	2,115,000	2,115,000	26,231,509
Surplus/(Deficit)	21,538,802	(3,338,721)	(496,113)	(168,181)	(188,105)	2,472,442	(185,881)	(223,912)	(1,346,016)

FY 2012/13 Budget

City Council Work Sessions

April 10, 2012

- **Review of Strategic Plan**
- **Presentation of Draft Implementation Action Plan**
- **Proposed General Fund Financial Recovery Plan (FRP)**

April 24, 2012

- **Presentation of draft Departmental Operating Budgets**
 - 1) **Administration**
 - 2) **Finance & Information Services**
 - 3) **Development Services**

May 8, 2012

- **Presentation of draft Departmental Operating Budgets**
 - 1) **Public Safety**
 - 2) **Public Works and Community Services**

May 22, 2012

- **Presentation of draft FY 13 Budget**
 - 1) **General Fund Operating Budget**
 - 2) **Enterprise: Sewer, Water and Refuse**
 - 3) **Special Revenue**
- **FY 2013 Operating Cash Flow Borrowing**

June 12, 2012

- **Adoption of FY 13 Budget (Regular City Council Meeting)**