RESOLUTION NO. 2018-003

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK DESIGNATING THE CITY MANAGER, ON BEHALF OF THE CITY, TO BE THE AUTHORIZED AGENT TO ENGAGE WITH THE FEDERAL EMERGENCY MANAGEMENT AGENCY AND THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES REGARDING GRANTS APPLIED FOR BY THE CITY OF ROHNERT PARK

WHEREAS, the City of Rohnert Park seeks to apply for Federal Emergency Management (FEMA) and California reimbursement for costs incurred for emergency response services and damages due to the Sonoma County Complex fires in October 2017; and

WHEREAS, the Governor's Office of Emergency Services (Cal OES) administers the State and Federal reimbursement process and grant programs for emergency and disaster relief; and

WHEREAS, CalOES Form 130 requires the City of Rohnert Park to designate agents to engage with FEMA and Cal OES regarding assistance and grants applied for by the City; and

WHEREAS, City of Rohnert Park desires to ensure that Form 130 makes the City eligible to apply for disaster relief for the incident designated "FEMA-4344-DR-CA" as well as future disaster incidents for three years.

NOW THEREFORE, the City Council of the City of Rohnert Park authorizes the City Manager to sign and execute applications and agreements for Federal and State disaster relief and emergency assistance.

BE IT FURTHER RESOLVED, the City Council does designate the City Manager of Rohnert Park as the agent for Form "CalOES 130: Designation of Applicant's Agent Resolution for Non-State Agencies."

CITY OF ROHNERT PARK

Par Stafford

ATTEST: ·

Caitlin Saldanha, Deputy City Clerk

Attachment: Form CalOES 130

AHANOTU: A e BELFORTE: A e Mackenzie: A e Callinan: A e Stafford: A e Aye Stafford: A e Callinan: A e Stafford: A e Stafford:

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE	CITY	COUNCIL	OF THE	CITY	OF ROHN	ERT PARK	
		(Governing Body)			(Name of A	.pplicant)	
ТНАТ	CITY	MANAGER			, OR		
10050231050-05- 03		(Title of Authorize	ed Agent)				
			5.1D		, OR		
		(Title of Authorize	ed Agent)				
8 4		(Title of Authorize	ed Agent)				
is hereby authorized to execute t	for and on	behalf of the CITY	OF ROHNI	ERT PA	ARK	, a pul	olic entity
			(Ivame	of Applica	ant)		
established under the laws of the Services for the purpose of obtain Disaster Relief and Emergency 2	ining certai	n federal financial assista	nce under Publi	ic Law 93-2	288 as amende	ed by the Robert	T. Stafford
THAT the CITY OF R	OHNERI	PARK	, a public ent	tity establis	shed under the	laws of the Stat	e of California
(Na hereby authorizes its agent(s) to assistance the assurances and ag	me of App provide to	licant) the Governor's Office of					
Please check the appropriate h	oox below:						
This is a universal resolution This is a disaster specific reso Passed and approved this	olution and		ster number(s)				oproval below.
	PA	M STAFFORD, N	MAYOR				
(Name and Title of Governing Body Representative)							
JOSEPH T. CALLINAN, VICE-MAYOR							
		(Name and Title of Go	verning Body Rep	resentative)		-	
		(Name and Title of Go	verning Body Rep	oresentative)			
		CERT	IFICATION				
I, JOANNE M. BUEF	RGLER	, duly app	pointed and	CITY	CLERK		of
(Nam					(Title)		
CITY OF ROHNERT		, do he	ereby certify th	hat the abo	ove is a true	and correct cop	by of a
Resolution passed and appro	ved by the	CITY COUNC		of the		ROHNERT	PARK
on the 9TH	_day of	(Governing E JANUARY , 20			(Name	of Applicant)	

(Signature)

STATE OF CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES Cal OES 130 - Instructions

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents. Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

- 1. Titles Only: If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
- 2. Names and Titles: If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles cannot be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval. Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person cannot be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification."