



ROHNERT PARK GOLF COURSE OVERSIGHT COMMITTEE MEETING AGENDA

Tuesday, January 16th, 2024, 5:00 PM

Public Participation: The Rohnert Park Golf Course Oversight Committee welcomes your attendance, interest and participation at its regular meetings scheduled once per quarter at 5:00 p.m. in the Foxtail Banquet Hall located at 100 Golf Course Drive, Rohnert Park. **The use of a mask or facial covering when attending the Golf Course Oversight Committee meeting is strongly recommended, regardless of vaccination status.**

Public Comments: Provides an opportunity for public comment on items not listed on the agenda, or on agenda items if unable to comment at the scheduled time. People are limited to 3 minutes of speaking per person.

Members of the public may also provide advanced comments by email at acotter@rpcity.org. Comments are requested by 3:00 p.m. on the day of the meeting, but can be emailed prior to the meeting start time at 5 pm. Email comments must identify the Agenda Item Number in the subject line of the email and should be a maximum of 350 words, which corresponds to approximately 3 minutes of speaking time. The emails will be read for the record. Please note that all e-mails sent to Golf Course Oversight Committee are considered to be public records and subject to disclosure under the California Public Records Act.

Golf Course Oversight Committee meeting agendas and minutes may be viewed at the City's website: www.rpcity.org.

American Disability Act Accommodations: Any member of the public who needs accommodations should email the ADA Coordinator at jcannon@rpcity.org or by calling 707- 588-2221. The ADA Coordinator will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests. Information about reasonable accommodations is available on the City website at https://www.rpcity.org/city_hall/departments/human_resources/a_d_a_and_accessibility_resources

1. CALL TO ORDER/ROLL CALL

☐ G. Steffensen ☐ G. Burr ☐ T. Anaested ☐ R. Moran ☐ J. Brokaw

2. READING OF THE LAND ACKNOWLEDGEMENT

The City of Rohnert Park acknowledges Indigenous Peoples as the traditional stewards of the land. Let it be acknowledged that the City of Rohnert Park is located within the traditional homelands of the Federated Indians of Graton Rancheria, comprised of Coast Miwok and Southern Pomo peoples.

3. PUBLIC COMMENTS

Persons wishing to address the Committee on any item or on City business not listed on the Agenda may do so at this time upon recognition from the Chairperson. Please see page one (1) for details on how to submit Public Comments.

4. APPROVAL OF MINUTES

Approval of the meeting minutes of October 17th, 2023.

5. COURSE UPDATE

Update on status of golf course operations by CourseCo/Foxtail representative

6. OLD BUSINESS

a. None

7. NEW BUSINESS

a. Winter 2023 Maintenance Summary Report

b. Approval of 2024 Meeting Calendar

i. Proposed meeting schedule (per adopted protocols): Q1 – Tuesday January 16, 2024; Q2 – Tuesday April 15, 2024; Q3 – Tuesday July 16, 2024; Q4: Tuesday October 16, 2024.

8. COMMITTEE MEMBERS' COMMENTS & REQUESTS

9. ADJOURNMENT

CERTIFICATION OF POSTING OF AGENDA

I, Ashley Cotter, Management Analyst for the City of Rohnert Park, declare that the foregoing agenda for the January 16, 2024 Meeting of Golf Course Oversight Committee was posted and available for review on Thursday, January 12th, 2024 at Rohnert Park City Hall, located at 130 Avram Avenue, Rohnert Park, California, 94928. The agenda is also available on the City website at www.rpcity.org.

Executed this January 12th, 2024 at Rohnert Park, California.

Ashley Cotter

Ashley Cotter, Management Analyst



ROHNERT PARK GOLF COURSE OVERSIGHT COMMITTEE MEETING AGENDA

Tuesday, October 17th, 2023, 5:00 PM

Public

1. CALL TO ORDER/ROLL CALL

Present:

Ted Aanestad

Gerry Burr

Michael Harrow

Reed Moran

Janis Brokaw

5:00pm meeting start

Staff Attendees: Vanessa Garrett (Director of Public Works), Tom Kelley (General Services Manager), Joe Hanson (Parks Supervisor), Ashley Cotter, (Management Analyst)

CourseCo Attendees: Tom Bugbee (COO, CourseCo) and Christopher Gay (General Manager, Foxtail), George Winters (Superintendent, Foxtail)

Liaison attendees: Chris Borr (Parks and Recreation Liaison)

2. READING OF THE LAND ACKNOWLEDGEMENT

Chair Harrow read the land acknowledgement.

3. PUBLIC COMMENTS

None

4. OATH OF OFFICE FOR NEW COMMITTEE MEMBERS: TED AANESTAD, REED MORAN

Ms. Cotter administered the oath of office to both Ted Aanestad and Reed Moran.

5. APPROVAL OF MINUTES

Approval of the July 18th meeting minutes.

Motion to approve: G Burr, seconded by R Moran.

Motion carried by the following 3-0-1 vote: AYES: M Harrow, T Aanestad, G Burr, R Moran J Brokaw, NOES: none

6. COURSE UPDATE

Chris: Dollar day was very successful, it was also the grand opening of Top Tracer. Q3 was successful, bounced back from Q1. Memberships are up 3% on North Course, up 14% on the South course. Year over Year Foxtail is still a little below where we were at last year, but the weather is improving rapidly. The Sonoma County Team Championship will be hosted, and live music will be provided. Foxtail also has a new fleet of golf carts, the previous ones got a considerable amount of use before replacing them. There are currently no personnel changes. Foxtail has hosted some fun events such as Hawaiian Night, Top Tracer grand opening, and Halloween. December 2nd we will be donating golf carts for the golf cart parade, and Foxtail staff will meet with City staff independently to review logistics. General maintenance taken place includes aeration, it looks destructive but it's important to get nutrients down to the root system.

7. OLD BUSINESS

a. None

8. NEW BUSINESS

a. Fall Maintenance Report:

Tom K: The grand opening went really well, I was here to see it. Joe Hanson did the report for the Fall Course report.

Joe H: South course, overall appearance is good, cart paths could use some work, out of play area rating is affected by the weeding that needs to be done. Cart Paths need to be edged. There are 5-7 miles of cart paths, also noticed some pine needs and gravel that needs to be blown off the paths – can be remedied with edging and blowing. Fairways looked great, bunkers looked good. Out of play areas look good.

North Course – looks good, natural habitat area needs to be weeded, noted a large pile of sand that needs to get removed. Cart paths need to be blown off as that's a potential slip hazard. The greens look good, free of discoloration. Out of play area/natural habitat area needs to be improved.

S Rodriguez: Areas that are muddy on the South Course – what causes that?

Chris: South Course infrastructure is failing, something we need to address.

T Kelley: it needs to be irrigated more in order to keep it green.

G Winters: it's a lose/lose situation – you either get a bunch of dead spots for not irrigating enough or a bunch of muddy spots – it's a tremendous struggle. Currently daytime temps are high, with cool and foggy nights that contribute, as well as the adobe soil.

T Aanestad: I brought a few friends out to Foxtail, they're thinking of leaving Santa Rosa, they are excited for Top Tracer. How often are the greens rolled?

G Winters: We roll the greens for special tournaments, lower the height of the cut, and dry them out, it makes the greens considerably faster – very near the quality of country club greens.

T Aanestad: They're rolling faster than Fountain Grove.

G Burr: The people coming down from Santa Rosa are very good golfers.

Chair/Vice Chair Nominations and Appointments

A Cotter: per the golf course protocols, we need to nominate new chair/vice chair members at this meeting for this upcoming year.

M Harrow: This will be my last GCOC meeting, so we will need to find a new chair.

V Garrett: The chair runs the meeting, but staff helps a lot too, and all the meeting documents are generated for members by City staff.

R Moran: do you have any more insights into what the chair would do?

V Garrett: the chair would evaluate how the course is running, not a lot of controversial issues, staff will work with you.

M Harrow: nominated G Burr and J Brokaw for chair, both declined.

M Harrow: nominated T Aanestad for chair, G Burr Seconded – all in favor – 5 ayes (Aanestad, Burr, Harrow, Moran, Brokaw).

G Burr: I'm willing to stay on as vice chair. J Brokaw nominates G Burr, M Harrow seconds. All in favor – 5 ayes (Aanestad, Burr, Harrow, Moran, Brokaw).

Chair: Ted Aanestad

Vice Chair: Gerry Burr

9. COMMITTEE MEMBERS' COMMENTS & REQUESTS

S Rodriguez: The band at the Top Tracer event was so good! What is the status of the plans to expand the patio?

Chris: Permits are ready to go for the patio expansion, having more comfortable seating is important.

G Burr: followed up on hole 4 bridge, in addition to the access road. No one has been out to the access road.

T Kelley: we have grindings, other areas and roots are lifting.

10. ADJOURNMENT

Ted Aanestad moved to adjourn, R Moran seconded. Meeting adjourned at 5:36pm . Next meeting: January 16th, 2024 at 5pm.

Vanessa Garrett, Public Works Director
City of Rohnert Park

Michael Harrow, Chair
City of Rohnert Park



CITY OF ROHNERT PARK

MEMORANDUM

TO:

FROM: Vanessa Garrett, Director of Public Works

DATE: January 9th 2024

RE: ****DRAFT**Golf Course Performance Monitoring Report – Winter 2023**

The maintenance inspection on the South and North Courses occurred on January 9th, 2024

SOUTH COURSE

1. GENERAL OBSERVATIONS:

Overall the South course is in fair condition. The wet weather has limited mowing and any other turf management practices, which is the reason why there is a lot of ponding, muddy areas, and ruts from carts. The trees are mostly trimmed appropriately and the turf itself is in pretty good shape considering the time of year. I did notice a substantial gopher problem throughout the course that needs to be addressed. I also noticed weeds in most of the tree wells throughout the course.

Rating: Fair

Cart Paths

Cart paths (concrete infrastructure) are in fair condition. Although a lot of the paths were muddy or wet from the weather, they were edged nicely and free of any slip hazards or debris. The only real issues I saw were from the rain that had happened that morning. The mud that I did see, that was on the cart paths, were from ruts caused by the carts going off of the pathway, which is out of your control for the most part.

Rating: Fair

Fairways

Fairways are in good condition for this time of year. I do understand mowing when the soil is this soft is challenging and I can tell you are mowing where you can without causing damage to the turf. I did notice gopher mounds in some areas.

Rating: good

Greens

The greens are firm and appropriately cut.

Rating: Good

Bunkers

The bunkers are in good shape considering the drainage issues they have. Although they do have ponding, they are groomed, free of weeds, and the edges are trimmed and maintained.

Rating: good

Out-of-Play Areas

The out of play area is in fair condition. The grass was a bit shaggy but that is due to wet soil conditions and the inability to mow. I did notice the out of play area along the SMART tracks needs some work. The black berry and willow sprouts need to be knocked back a bit, as they are encroaching closer to the path. The amount of gophers in these areas is a concern. I also didn't see any gopher traps set on both courses. Most of the tree wells have weeds and suckers in them. I am giving this a poor rating

Rating: poor

Maintenance Credit Area (along Golf Course Dr.)

The Maintenance Credit Area needs a lot of work. There are two irrigation repairs that have been covered with plywood and cones for a few months now. The gopher mounds are really bad throughout the area and this needs to be addressed. I can tell the gophers are moving over the hill and onto other areas of the back nine, Esp on hole 11. The tree wells are not clear of weeds and suckers as well. I am giving this are a poor rating.

Rating: Poor

Pro Shop

The Pro Shop looks really good. When I walked in I was greeted by friendly staff that asked if I needed any help or had any questions. The layout of merchandise was awesome.

AREAS IN NEED OF IMPROVEMENT (noted in previous report):

- **Cart paths need a lot of attention. I noticed a lot of the edging hasn't been completed and there was a lot of debris in many areas. Some of which could be a slip hazard as it consisted of pine needles or mud.**
- **Tree wells need to be trimmed down**
- **Maintenance Credit Area really needs to be addressed asap.**

RECENT IMPROVEMENTS

- **The cart paths were edged and looked better from the last report**
- **The access path to the maintenance yard has been worked on.**

3. AREAS IN NEED OF IMPROVEMENT (Winter 2024):

- **The gopher issue needs to be addressed throughout the whole course**
- **Tree wells need to be weed whacked or sprayed**
- **The out of play areas need to be worked on. Trim back blackberry bushes and other shrubs, tree wells, suckers...**

NORTH COURSE

1. GENERAL OBSERVATIONS:

The overall appearance for the North Course is good. The turf is green and well maintained, the greens are looking really nice, the bunkers are free of ponding and are groomed. The course is overall very pleasant.

Overall Rating: Good

Cart Paths

Cart paths looked good. They were edged and mostly free of debris. Like I stated for the south course, there was some muddy areas on the paths, but that is mostly due to golfers going off of the pathways and creating ruts.

Rating: good

Fairways

The fairways look very nice

Rating: Good

Greens

The greens look amazing for this time of year considering the weather we have had.

Rating: Very Good

Bunkers

Bunkers have been renovated and look very good. The hard work that went in to fixing the drainage on the bunkers really shows. I hope that can be done to the south course at some point.

Rating: Very good

Out-of-Play Areas

The natural habitat areas look good. There is a defined line that separates the turf from the natural habitat. They were also free of weeds.

Rating: Good

2. AREAS IN NEED OF IMPROVEMENT (noted in previous report):

- 3. Blowing of cart paths and weeding the natural habitat areas. Look into ways of reusing or spreading the sand removed from bunker renovation.**

3. RECENT IMPROVEMENTS:

- The renovated bunkers seem to really be holding up well.**

4. AREAS IN NEED OF IMPROVEMENT – Winter 2023:

- **Status of the Sand removed from the bunkers during renovation?**
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SCHEDULE

ATTACHMENTS

1. Course Photos

DRAFT





















