

## **RESOLUTION NO. 2019-098**

### **A RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS FOR THE 2019 SIDEWALK AND DRIVEWAY IMPROVEMENT PROJECT (PROJECT NUMBER 2017-22), FINDING THE PROJECT CATEGORICALLY EXEMPT UNDER CEQA, AWARDING THE CONSTRUCTION CONTRACT TO PAT NELSON CONSTRUCTION, INC., APPROVING A TASK ORDER 2018-03 AMENDMENT WITH BRELJE AND RACE CONSULTING ENGINEERS, AND RELATED ACTIONS**

**WHEREAS**, the 2019 Sidewalk and Driveway Improvement Project seeks to repair several sidewalks throughout the City where tree roots, poorly constructed trench fill, and other factors have caused them to break and crack to the point where repair is needed; and

**WHEREAS**, the project scope of work is generally to repair the sidewalks, add root barriers in locations as needed, and remove nuisance trees that show potential for damaging the sidewalk in the future; and

**WHEREAS**, the plans and specifications for the Projects were prepared by Brelje and Race Consulting Engineers, a Development Services consultant; and

**WHEREAS**, consistent with the Public Contract Code, an invitation for bids was posted/published on April 26, 2019 for the Project; and

**WHEREAS**, three bids were received on the bid opening date of July 23rd, 2019; and

**WHEREAS**, Development Services staff determined that Pat Nelson Construction, Inc. submitted the lowest cost bid and is the lowest responsive and responsible bidder with an amount of \$1,072,290; and

**WHEREAS**, staff recommends amending a task order (2018-03) to keep Brelje and Race Consulting Engineers available for design services during construction;

**NOW, THEREFORE** the City Council of the City of Rohnert Park does hereby resolve, determine, find and order as follows:

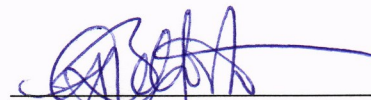
1. The above recitals are true and correct and material to this Resolution.
2. The City Council determines that the 2019 Sidewalk and Driveway Project (Project Number 2017-22) is categorically exempt from CEQA pursuant to CEQA Guidelines section 15301 as this project consists of repair, maintenance and minor alteration of existing public facilities, with negligible or no expansion of existing use, and directs staff to file a notice of exemption with the Clerk-Recorder's Office for the County of Sonoma.
3. The plans and specifications for the 2019 Sidewalk and Driveway Project (Project Number 2017-22), on file with the City Clerk, are hereby approved and adopted.
4. In making its findings, the City Council relied upon and hereby incorporates by reference all of the bid materials, correspondence, staff reports and all other related materials.
5. In accordance with California Public Contract Code Section and any other applicable laws, the City Council of the City of Rohnert Park hereby finds the bid of Pat Nelson Construction, Inc. for the Project to be the lowest, responsive bid and waives any irregularities in such bid in accordance with applicable law.
6. The City Manager is hereby authorized and directed to execute the contract with Pat

Nelson Construction, Inc. in substantially similar form to *Exhibit A*, which is attached hereto and incorporated by this reference, for the sum of One Million, Seventy-two Thousand, Two hundred Ninety dollars (\$1,072,290) for construction of the Project in accordance with the bid documents and applicable law upon submission by Pat Nelson Construction, Inc. of all documents required pursuant to the Project bid documents.


7. The City Manager is hereby authorized to execute change orders in an amount not to exceed 15% of the base bid, or One Hundred Sixty thousand, Eight Hundred Forty-four dollars (\$160,844).
8. The City Manager is hereby authorized and directed to execute the Task Order 2018-03 Amendment with Brelje and Race Consulting Engineers in substantially similar form to *Exhibit B*, which is attached hereto and incorporated by this reference, for the additional fee of Twenty-four thousand, Three Hundred dollars (\$24,300), for a total task order amount of One Hundred Twenty-four Thousand, Three Hundred dollars (\$124,300).
9. City staff is hereby directed to issue a Notice of Award to Pat Nelson Construction, Inc. for this project.
10. This Resolution shall become effective immediately.
11. All portions of this resolution are severable. Should any individual component of this Resolution be adjudged to be invalid and unenforceable by a body of competent jurisdiction, then the remaining resolution portions shall continue in full force and effect, except as to those resolution portions that have been adjudged invalid. The City Council of the City of Rohnert Park hereby declares that it would have adopted this Resolution and each section, subsection, clause, sentence, phrase and other portion thereof, irrespective of the fact that one or more section, subsection, clause, sentence, phrase or other portion may be held invalid or unconstitutional.

**DULY AND REGULARLY ADOPTED** this 13<sup>th</sup> day of August, 2019.

**CITY OF ROHNERT PARK**

  
\_\_\_\_\_  
Gina Bellforte, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Sylvia Lopez Cuevas, Assistant City Clerk

Attachments: Exhibit A and Exhibit B

ADAMS: Aye MACKENZIE: Aye STAFFORD: Aye CALLINAN: Aye BELFORTE: Aye  
AYES: ( 5 ) NOES: ( 0 ) ABSENT: ( 0 ) ABSTAIN: ( 0 )

# C O N T R A C T

## 2019 SIDEWALK AND DRIVEWAY IMPROVEMENTS

PROJECT NO. 2017-22

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by and between Pat Nelson Construction, Inc., hereinafter called "Contractor", and the City of Rohnert Park, hereinafter called "City".

### W I T N E S S E T H :

WHEREAS, the City Council of said City has awarded a contract to Contractor for performing the work hereinafter mentioned in accordance with the sealed proposal of said Contractor.

NOW, THEREFORE, IT IS AGREED, as follows:

1. Scope of Work: The Contractor must perform all the work and furnish all the labor, materials, equipment and all utility and transportation services required to complete all of the work of construction and installation of the improvements more particularly described in the Resolution adopted by the City Council of said City on \_\_\_\_\_, the items and quantities of which are more particularly set forth in the Contractor's bid therefor on file in the office of the City Clerk, except work to be performed by subcontractors as set forth in the Contractor's bid and for which the Contractor retains responsibility.

2. Time of Performance and Liquidated Damages: The Contractor must begin work within ten (10) calendar days after official notice by the City Engineer to proceed with the work and must diligently prosecute the same to completion within 140 calendar days of that Notice. The Contractor acknowledges and agrees that time is of the essence with respect to Contractor's work and that Contractor shall diligently pursue performance of the work.

In the event the Contractor does not complete the work within the time limit so specified or within such further time as said City Council must have authorized, the Contractor must pay to the City liquidated damages in the amount of \$500 per day for each and every day's delay in finishing the work beyond the completion date so specified. Additional provisions with regard to said time of completion and liquidated damages are set forth in the specifications, which provisions are hereby referred to and incorporated herein by reference.

3. Payments: Payments will be made by City to the Contractor for said work performed at the times and in the manner provided in the specifications and at the unit prices stated in Contractor's bid.

The award of the contract is for a total amount of **One Million, Seventy-two Thousand, Two Hundred Ninety Dollars (\$1,072,290).**

4. Component Parts and Interpretation: This contract must consist of the following documents, each of which is on file in the office of the City Clerk and all of which are incorporated herein and made a part hereof by reference thereto:

- a) This Agreement
- b) Notice Inviting Sealed Proposals
- c) Instruction and Information to Bidders
- d) Accepted Proposal, with all attachments and certifications
- e) Performance Bond
- f) Payment Bond

- g) Special Provisions
- h) Standard Specifications
- i) Technical specifications
- j) Design Standards
- k) Plans, Profiles and Detailed Drawings

In the event of conflict between these documents, the following order of precedence will govern: this contract; change orders; supplemental agreements and approved revisions to plans and specifications; special conditions; standard specifications; detail plans; general plans; standard plans; reference specifications. In the absence of a controlling or contrary provision in the foregoing, the *Standard Specifications* (2010 edition) of the California Department of Transportation shall apply to this project.

5. Independent Contractor. Contractor is and will at all times remain as to City a wholly independent contractor. Neither City nor any of its officers, employees, or agents will have control over the conduct of Contractor or any of Contractor's officers, employees, agents or subcontractors, except as expressly set forth in the Contract Documents. Contractor may not at any time or in any manner represent that it or any of its officers, employees, agents, or subcontractors are in any manner officers, employees, agents or subcontractors of City.

6. Prevailing Wages: Copies of the determination of the Director of the Department of Industrial Relations of the prevailing rate of per diem wages for each craft, classification or type of worker needed to execute this Contract will be on file in, and available at, the office of the Director at 601 Carmen Drive, Camarillo, California 93010.

Contractor must post at the work site, or if there is no regular work site then at its principal office, for the duration of the Contract, a copy of the determination by the Director of the Department of Industrial Relations of the specified prevailing rate of per diem wages. (Labor Code § 1773.2.)

Contractor, and any subcontractor engaged by Contractor, may pay not less than the specified prevailing rate of per diem wages to all workers employed in the execution of the contract. (Labor Code § 1774.) Contractor is responsible for compliance with Labor Code section 1776 relative to the retention and inspection of payroll records.

Contractor must comply with all provisions of Labor Code section 1775. Under Section 1775, Contractor may forfeit as a penalty to City up to \$200.00 for each worker employed in the execution of the Contract by Contractor or any subcontractor for each calendar day, or portion thereof, in which the worker is paid less than the prevailing rates. Contractor may also be liable to pay the difference between the prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate.

Nothing in this Contract prevents Contractor or any subcontractor from employing properly registered apprentices in the execution of the Contract. Contractor is responsible for compliance with Labor Code section 1777.5 for all apprenticeable occupations. This statute requires that contractors and subcontractors must submit contract award information to the applicable joint apprenticeship committee, must employ apprentices in apprenticeable occupations in a ratio of not less than one hour of apprentice's work for every five hours of labor performed by a journeyman (unless an exception is granted under § 1777.5), must contribute to the fund or funds in each craft or trade or a like amount to the California Apprenticeship Council, and that contractors and subcontractors must not discriminate among otherwise qualified employees as apprentices solely on the ground of sex, race, religion, creed, national origin, ancestry or color. Only apprentices defined in Labor Code section 3077, who are in training under apprenticeship standards and who have written apprentice contracts, may be employed on public works in apprenticeable occupations.



With each application for payment, Contractor shall also deliver certified payrolls to Owner as set forth above in these General Conditions, and concurrently therewith (but in no event less frequently than monthly) directly to the Labor Commissioner in the format prescribed by the Labor Commissioner.

If federal funds are used to pay for the Work, Contractor and any subcontractor agree to comply, as applicable, with the labor and reporting requirements of the Davis-Bacon Act (40 USC § 276a-7), the Copeland Act (40 USC § 276c and 18 USC § 874), and the Contract Work Hours and Safety Standards Act (40 USC § 327 and following).

7. Hours of Labor: Contractor acknowledges that under California Labor Code sections 1810 and following, eight hours of labor constitutes a legal day's work. Contractor will forfeit as a penalty to City the sum of \$25.00 for each worker employed in the execution of this Contract by Contractor or any subcontractor for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Labor Code section 1810.

8. Apprentices: Attention is directed to the provisions in Sections 1777.5 (Chapter 1411, Statutes of 1968) and 1777.6 of the Labor Code concerning the employment of apprentices by the Contractor or any Subcontractor under him.

Section 1777.5, as amended, requires the Contractor or Subcontractor employing tradesmen in any apprenticeable occupation to apply to the joint apprenticeship committee nearest the site of the public works project and which administers the apprenticeship program in that trade for a certificate of approval. The certificate will also fix the ratio of apprentices to journeymen that will be used in the performance of the Contract. The ratio of apprentices to journeymen in such cases must not be less than one to five except:

- A. When unemployment in the area of coverage by the joint apprenticeship committee has exceeded an average of 15 percent in the 90 days prior to the request for certificate, or
- B. When the number of apprentices in training in that area exceeds a ratio of one to five, or
- C. When the trade can show that it is replacing at least 1/30 of its membership through apprenticeship training on an annual basis statewide or locally, or
- D. When the assignment of an apprentice to any work performed under a public works Contract would create a condition which would jeopardize his life or the life, safety, or property of fellow employees or the public at large, or if the specified task to which the apprentice is to be assigned is of such a nature that training cannot be provided by a journeyman, or
- E. When the Contractor provides evidence that he employs registered apprentices on all of his Contracts on an annual average of not less than one apprentice to eight journeymen.

The Contractor is required to make contributions to funds established for the administration of apprenticeship program if he employs registered apprentices or journeymen in any apprenticeable trade on such Contracts and if other Contractors on the public works site are making such contributions.

The Contractor and any Subcontractor under him must comply with the requirements of Section 1777.5 and 1777.6 in the employment of apprentices.

Information relative to apprenticeship standards, wage schedules, and other requirements may be obtained from the Director of Industrial Relations, ex officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices. .

9. Labor Discrimination: Attention is directed to Section 1735 of the Labor Code, which reads as follows:

"A contractor must not discriminate in the employment of persons upon public

works on any basis listed in subdivision (a) of Section 12940 of the Government Code, as those bases are defined in Sections 12926 and 12926.1 of the Government Code, except as otherwise provided in Section 12940 of the Government Code. Every contractor for public works who violates this section is subject to all the penalties imposed for a violation of this chapter. "

10. Workmen's Compensation Insurance: In accordance with the provisions of Article 5, Chapter 1, Part 7, Division 2 (commencing with Section 1860) and Chapter 4, Part 1, Division 4 (commencing with Section 3700) of the Labor Code of the State of California, the Contractor is required to secure the payment of compensation to his employees and must for that purpose obtain and keep in effect adequate Workmen's Compensation Insurance.

The undersigned Contractor is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workmen's compensation or to undertake self-insurance in accordance with the provisions of that Code, and will comply with such provisions before commencing the performance of the work of this contract.

11. Indemnity and Insurance: To the fullest extent permitted by law (including without limitation California Civil Code Section 2782), Contractor must indemnify, hold harmless, release and defend City, its officers, elected officials, employees, agents, volunteers, and consultants from and against any and all actions, claims, demands, damages, disability, losses, expenses including, but not limited to, attorney's fees and other defense costs and liabilities of any nature that may be asserted by any person or entity including Contractor, in whole or in part, arising out of Contractor's activities hereunder, including the activities of other persons employed or utilized by Contractor including subcontractors hired by the Contractor in the performance of this Agreement excepting liabilities due to the sole negligence, intentional misconduct or active negligence of the City. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable by or for Contractor under Worker's Compensation, disability or other employee benefit acts or the terms, applicability or limitations of any insurance held or provided by Contractor and must continue to bind the parties after termination/completion of this Agreement.

Contractor shall procure and maintain throughout the time for performance of the work under this Contract the insurance required by the Special Provisions. The requirement that Contractor procure and maintain insurance shall in no way be construed to limit the Contractor's duty to indemnify City as provided in the paragraph above.

Failure of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder.

12. City Right of Termination and Right to Complete the Work. The City may terminate the Contract when conditions encountered during the work make it impossible or impracticable to proceed, or when the City is prevented from proceeding with the Contract by act of God, by law, or by official action of a public authority. In addition, the occurrence of any of the following is a default by Contractor under this Contract:

- A. Contractor refuses or fails to prosecute the Work or any part thereof with such diligence as will insure its completion within the time specified or any permitted extension.
- B. Contractor fails to complete the Work on time.
- C. Contractor is adjudged bankrupt, or makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Contractor's insolvency.
- D. Contractor fails to supply enough properly skilled workers or proper materials to complete the Work in the time specified.
- E. Contractor fails to make prompt payment to any subcontractor or for material or

labor.

- F. Contractor fails to abide by any applicable laws, ordinances or instructions of City in performing the Work.
- G. Contractor breaches or fails to perform any obligation or duty under the Contract.

Upon the occurrence of a default by Contractor, the Director will serve a written notice of default on Contractor specifying the nature of the default and the steps needed to correct the default. Unless Contractor cures the default within 10 days after the service of such notice, or satisfactory arrangements acceptable to City for the correction or elimination of such default are made, as determined by City, City may thereafter terminate this Contract by serving written notice on Contractor. In such case, Contractor will not be entitled to receive any further payment, except for Work actually completed prior to such termination in accordance with the provisions of the Contract Documents.

In event of any such termination, City will also immediately serve written notice of the termination upon Contractor's surety. The surety will have the right to take over and perform pursuant to this Contract; provided, however, that if the surety does not give City written notice of its intention to take over and perform this Contract within five days after service of the notice of termination or does not commence performance within 10 days from the date of such notice, City may take over the Work and prosecute the same to completion by contract or by any other method it may deem advisable for the account and at the expense of Contractor. Contractor and the surety will be liable to City for any and all excess costs or other damages incurred by City in completing the Work.

If City takes over the Work as provided in this Section, City may, without liability for so doing, take possession of, and utilize in completing the Work, such materials, appliances, plant, and other property belonging to Contractor as may be on the site of the Work and necessary for the completion of the Work.

13. Substitution of Securities for Withheld Amounts: Pursuant to California Public Contracts Code Section 22300, securities may be substituted for any moneys withheld by a public agency to ensure performance under a contract. At the request and sole expense of the Contractor, securities equivalent to the amount withheld must be deposited with the public agency, or with a state or federally chartered bank as the escrow agent, who must pay such moneys to the Contractor upon satisfactory completion of the contract.

Securities eligible for substitution under this section must include those listed in the California Public Contracts Code Section 22300 or bank or savings and loan certificates of deposit. The Contractor must be the beneficial owner of any securities substituted for moneys withheld and must receive any interest thereon.

Alternatively, the Contractor may request and the City shall make payment of retentions earned directly to the escrow agent at the expense of the Contractor. At the expense of the Contractor, the Contractor may direct the investment of the payments into securities and the Contractor shall receive the interest earned on the investments upon the same terms provided for in Section 22300 for securities deposited by the Contractor. Upon satisfactory completion of the Contract, the Contractor shall receive from the escrow agent all securities, interest, and payments received by the escrow agent from the City, pursuant to the terms of this section.

Any escrow agreement entered into pursuant to this section must contain as a minimum the following provisions:

- a. The amount of securities to be deposited;
- b. The terms and conditions of conversion to cash in case of the default of the Contractor; and
- c. The termination of the escrow upon completion of the contract.

14. General Provisions

A. Authority to Execute. Each Party represents and warrants that all necessary action has been taken by such Party to authorize the undersigned to execute this Contract and to bind it to the performance of its obligations.

B. Assignment. Contractor may not assign this Contract without the prior written consent of City, which consent may be withheld in City's sole discretion since the experience and qualifications of Contractor were material considerations for this Contract.

C. Binding Effect. This Agreement is binding upon the heirs, executors, administrators, successors and permitted assigns of the Parties.

D. Integrated Contract. This Contract, including the Contract Documents, is the entire, complete, final and exclusive expression of the Parties with respect to the Work to be performed under this Contract and supersedes all other agreements or understandings, whether oral or written, between Contractor and City prior to the execution of this Contract.

E. Modification of Contract. No amendment to or modification of this Contract will be valid unless made in writing and approved by Contractor and by the City Council or City Manager, as applicable. The Parties agree that this requirement for written modifications cannot be waived and that any attempted waiver will be void.

F. Counterparts, Facsimile or other Electronic Signatures. This Contract may be executed in several counterparts, each of which will be deemed an original, and all of which, when taken together, constitute one and the same instrument. Amendments to this Contract will be considered executed when the signature of a party is delivered by facsimile or other electronic transmission. Such facsimile or other electronic signature will have the same effect as an original signature.

G. Waiver. Waiver by any Party of any term, condition, or covenant of this Contract will not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Contract will not constitute a waiver of any other provision, or a waiver of any subsequent breach or violation of any provision of this Contract. Acceptance by City of any Work performed by Contractor will not constitute a waiver of any of the provisions of this Contract.

H. Interpretation. This Contract will be interpreted, construed and governed according to the laws of the State of California. Each party has had the opportunity to review this Contract with legal counsel. The Contract will be construed simply, as a whole, and in accordance with its fair meaning. It will not be interpreted strictly for or against either party.

I. Severability. If any term, condition or covenant of this Contract is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Contract will not be affected and the Contract will be read and construed without the invalid, void or unenforceable provision.

J. Venue. In the event of litigation between the parties, venue in state trial courts will be in the County of Sonoma. In the event of litigation in a U.S. District Court, venue will be in the Northern District of California.





**AMENDMENT 1 TO  
TASK ORDER NO. 2018-03  
CITY OF ROHNERT PARK  
AND  
BRELJE & RACE**

AUTHORIZATION OF ADDITIONAL ENGINEERING SERVICES  
FOR SIDEWALK AND DRIVEWAY IMPROVEMENTS FOR PATHWAY REPAVING,  
PROJECT NO. 2017-22

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**SECTION 1 – PURPOSE**

The purpose of this Amendment is to authorize and direct Brelje & Race to proceed with the work specified in Section 2 below in accordance with the provisions of the MASTER AGREEMENT between the City of Rohnert Park ("City") and Brelje & Race ("Consultant") dated March 1, 2016.

**SECTION 2 – SCOPE OF WORK**

The additional items authorized by this Amendment are presented in Exhibit "A".

**SECTION 3 – COMPENSATION AND PAYMENT**

Compensation shall be as provided in the MASTER AGREEMENT between the parties hereto referenced in SECTION 1 above. The additional cost for the additional services as set forth in SECTION 2 shall be actual costs (time and materials) based on Consultants' standard labor charges in accordance with the provisions of the MASTER AGREEMENT and as shown in Exhibit "B" for an amount not-to-exceed thirty-six thousand one hundred dollars (\$24,300.00)

Total compensation under this Task Order with this Amendment shall not exceed one hundred thirty-six thousand one hundred dollars (\$124,300.00).

**SECTION 4 – TIME OF PERFORMANCE**

The work described in SECTION 2 shall be completed by December 29, 2019 or as extended by the City Manager, Director of Development Services or his/her designee.

**SECTION 5 – ITEMS AND CONDITIONS**

All items and conditions contained in the MASTER AGREEMENT for consultant services between City and Consultant are incorporated by reference.

Approved this 13<sup>th</sup> day of August, 2019.

**CITY OF ROHNERT PARK**

**BRELJE & RACE**

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*Darrin Jenkins, City Manager*

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Name:

Per Resolution No. 2019-\_\_\_\_\_ adopted by the  
Rohnert Park City Council at its meeting  
of \_\_\_\_\_.

Title:

**ATTEST:**

**APPROVED AS TO FORM:**

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City Clerk

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City Attorney



## SERVICES RATE SCHEDULE EFFECTIVE MARCH 1, 2019

### PROFESSIONAL SERVICES

Senior Principal .....	\$215.00/hour
Senior Project Advisor .....	200.00/hour
Associate Principal .....	192.00/hour
Associate .....	180.00/hour
Senior Engineer .....	180.00/hour
Engineer .....	160.00/hour
Engineering Technician .....	136.00/hour
Senior Planner .....	165.00/hour
Planner .....	130.00/hour
Senior Surveyor .....	165.00/hour
Surveyor .....	150.00/hour
Survey Technician .....	130.00/hour
CAD Technician .....	130.00/hour
Construction Engineer .....	152.00/hour
Construction Technician 2 .....	140.00/hour
Construction Technician 1 .....	120.00/hour
Technical Writer .....	95.00/hour

**EXPERT WITNESS & MEDIATION SERVICES** \$500.00/hour

### FIELD SURVEYING

One-man Party (Including Survey Equipment & Vehicle)	\$190.00/hour
Two-man Party (Including Survey Equipment & Vehicle)	\$245.00/hour
Three-man Party (Including Survey Equipment & Vehicle)	\$310.00/hour

**CLERICAL SERVICES** \$75.00/hour

**OUTSIDE CONSULTANTS** Cost + 10% Handling Charge

**OUTSIDE PLOTTING AND REPRODUCTION** Cost + 10% Handling Charge

### IN-HOUSE PLOTTING

Vellum or Bond	\$8.00/sheet
Mylar	20.00/sheet

### Note

Brelje & Race does not charge separately for many of the expenses that are traditionally recouped from the Client as "reimbursable". The hourly rates listed above are inclusive of all expenses for vehicle mileage, surveying materials, incidental copying services and computer hardware, software and other information technology costs.



May 16, 2019

Vanessa Garrett  
City of Rohnert Park  
130 Avram Avenue  
Rohnert Park, CA 94928

**Subject: Task Order No. 2018-03 – Request for Amendment – Sidewalk & Driveway Improvements - Construction Related Engineering Services (CIP 2017-22)  
B&R Project File No. 4567.00**

Dear Vanessa,

Under our current task order for the As-Needed Sidewalk and Driveway Improvements for Pathway Repaving project (CIP 2017-22), Brelje & Race performed design services for various sidewalk and driveway segments which will soon be under contract for construction. Our original scope of services did not include any construction related engineering services which are now requested. Additionally, the services of RGH Geotechnical Engineering were utilized during design to aid in the pavement design in front of the planned improvements at Fire House No. 2. Their services were not originally anticipated. This amendment request is to cover both of these out-of-scope tasks.

The services provided by RGH included drilling for core samples in the existing paving and concrete to determine the underlying structural section and a letter report of findings. Those services were completed at a cost of \$6,100.00.

Brelje & Race will provide services during bidding and construction to include the following tasks as needed:

- Y Preparation of addenda/ Respond to Bidder questions
- Y Conduct job-site reviews for bidders/proposers
- Y Schedule and conduct preconstruction meetings with agenda and post meeting minutes
- Y Submittal review and response (with log)
- Y Preparation of supplemental instructions (ESIs) during construction
- Y Respond to construction Requests for Information (with log)
- Y Assist with preparation of Contract Change Orders (with log)
- Y As requested, Brelje & Race staff will also attend on-site progress meetings or assist with problems resolution in the field.



Based on the anticipated tasks, and previous work performed by RGH, an additional fee of \$24,300 is requested. The fee is based on the attached Task and Work Hours Tabulation, and our current rates schedule, also attached. Fees will be billed monthly on a T&M basis, not to exceed the stated amount without prior, written approval from the City.

Should you desire any changes to the scope proposed, or have other questions regarding this request, please contact me. And thank you again for this opportunity to provide the City with our engineering services.

Very truly yours,

BRELJE & RACE



M. Sean Jeane, Associate Principal

***Sidewalks & Driveway Improvements - Construction Services***

*City of Rohnert Park*

***TASK, WORK HOUR and COST TABULATION***

*May 16, 2019*

PHASE	TASK DESCRIPTION	WORKHOURS				
		Associate Principal	Engineering Technician	CAD Technician	Clerical	Subconsultant (\$)
1 Bidding & Construction Services	1.01 Addenda/ Response to Bidder Quesitons		4			
	1.02 Job-Site Review		4			
	1.03 Conduct Pre-Construction Meeting	4	4		1	
	1.04 Review and log submittals	2	16		4	
	1.05 Supplemental Instructions	4	4	8	1	
	1.06 Respond to Contractor RFIs/ log responses	4	8		2	
	1.07 Assist w/ Preparation of CCOs (Assume 2)	4	12	16	4	
	1.08 Attend On-Site Meetings (Assumes 3)	6	6			
	<b>Subtotal</b>	<b>24</b>	<b>58</b>	<b>24</b>	<b>12</b>	<b>\$0</b>
<b>Total Hours</b>		24	58	24	12	N/A
<b>Hourly Rate</b>		\$192	\$136	\$130	\$75	N/A
<b>Subtotal Cost</b>		\$4,608	\$7,888	\$3,120	\$900	\$0
SUBTOTAL		\$16,516				
CONTINGENCY 10%		\$1,652				
<b>RGH Work</b>		<b>\$6,100</b>				
SUBCONSULTANT MARK-UP 10%		\$0				
<b>TOTAL</b>		<b>\$18,200</b>				

\$544  
\$544  
\$1,387  
\$2,860  
\$2,427  
\$2,006  
\$4,780  
\$1,968  
**\$16,516**

Due to its file size, a copy of the Plans and Specs for Agenda Item 6.J. can be made available upon request to the City Clerk's Office