

# **SISTER CITIES RELATIONS COMMITTEE OF THE CITY OF ROHNERT PARK**

Special Meeting Minutes  
Thursday, November 8, 2018

The Sister Cities Relations Committee of the City of Rohnert Park met this date at Rohnert Park Community Center, 5401 Snyder Lane, Rohnert Park, for a special meeting to commence at 4:00pm.

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## **Call to Order**

The meeting was called to order by Chair Sachiko Knappman at 4:04pm.

## **Roll Call**

Present: Committee members Sachiko Knappman, Cyrel Tramel, Olga Senyk, Gay Deady

Absent: Shari Lorenz

Staff Present: Community Services Supervisor, Nelle Herman, Community Services Program Coordinator, Amanda Foley

## **Acknowledgement of Meeting Agenda Posting**

Community Services Program Coordinator Foley acknowledged posting of the regular agenda in three public places per Brown Act requirements.

## **Public Comment- Unscheduled public appearances for items not listed on agenda**

None.

## **1. Approval of October Minutes**

a. Member Tramel motioned to approve October meeting minutes. Member Senyk seconded the motion. All present members voted to approve.

## **2. Treasures Report**

a. Member Deady reported the balance remains the same since last meeting.

## **3. Rohnert Park Student Ambassador Interview Questions**

- a. Chair Knappman reported the same questions from last year's interview will be used for this year's interview. The committee will add a question asking if the student would be available to come to January and February Sister City meeting so the student can get to know the committee.
- b. The committee will inform the student they will do a second interview with her family.
- c. Chair Knappman suggested using local Rohnert Park travel agent to book ticket, but will also compare with internet pricing.

## **4. Host Family Update**

a. The Evans family has confirmed they can take two students. Carlos family will remain as back up.

**5. Matters to and From Committee Members**

- a. Member Tramel will need to fill out an application for reappointment.

**Meeting adjourned at 4:35pm**

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Sachiko Knappman, Chair

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Amanda Foley, Community Services Program Coordinator