

**SISTER CITIES RELATIONS COMMITTEE
OF THE CITY OF ROHNERT PARK**

**SPECIAL MEETING MINUTES
THURSDAY, SEPTEMBER 20, 2018**

The Sister Cities Relations Committee of the City of Rohnert Park met this date at Rohnert Park Community Center, 5401 Snyder Lane, Rohnert Park, for a special meeting to commence at 4:00pm

Call to Order

The meeting was called to order by Chair Sachiko Knappman at 4:09pm.

Roll Call

Present: Committee members Sachiko Knapman, Cyrel Tramel, Olga Senyk, Gay Deady
Absent: Shari Lorenz
Staff Present: Community Services Program Coordinator Amanda Foley

Acknowledgement of Meeting Agenda Posting

Community Services Program Coordinator Foley acknowledged posting of the regular agenda three public places per Brown Act requirements.

Public Comment- Unscheduled public appearances for items not listed on the agenda

None.

1. Approval of August Minutes

a. Member Senyk motioned to approve August meeting minutes. Member Deady seconded the motion. All present members voted to approve.

2. Treasurers Report

a. Member Deady reported no changes

3. Student Ambassador Application

a. Member Deady will drop off applications to Tech High and member Knapman will bring applications to Credo High School. Member Tramel will give applications to his international student who goes to Rancho Cotate and she will distribute.

b. Member Knapman reported she has spoken with families at University Elementary at La Fiesta and parents have expressed interest in hosting.

4. Founders Day

a. Member Knappman brought photo album to share at Founders Day table.

b. Committee requested Sister Cities hats be made in the future instead of t-shirts due to hats being more universal with sizing.

c. Member Tramel requested box inventory to be put on next meetings agenda

5. Matters to and From Committee Members

a. Member Deady will reach out to Carlos Family to make sure the family is still interest in hosting.

b. Committee would like clarification on when the host family application deadline is.

c. Committee would like a one page flyer that highlights what programs the committee offers and volunteer opportunities.

Meeting adjourned at 4:42pm



Sachiko Knappman, Chair



Amanda Foley, Community Services Program Coordinator